



**Texas Department of Motor Vehicles**  
**Texas SmartBuy**  
**Business Unit # 60800**  
**Purchase Order # 0000006776**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **X** Date: **04/08/19** PO Method: **AT** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** M&A GLOBAL CARTRIDGES  
 1200 ROUTE 22 STE 2000  
 BRIDGEWATER NJ 08807-2943  
 United States

**Ship To:** 1P16 - Houston Region  
 2110 E. Governors Circle  
 Houston TX 77092  
 United States

**Vendor ID:** 1270091042 0

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Sarah Marie Gresham  
**Phone:** 512/465-4199  
**Fax:** 512/465-5641  
**Email:** Sarah.Gresham@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Office supplies for the TxDMV Houston RSC  
 Tx Smartbuy PO No. 19097895  
 TXMAS-13-75020

TxDMV Contact:  
 Jessica Geter  
 (713) 316-6133  
 Jessica.Geter@TxDMV.gov

Change Orders:  
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**Authorized Signature**

*Sarah M. Gresham, CTCM, CTCED*

**04/09/2019**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	THE LEGAL PAD RULED PERFORATED PADS, 8 1/2 X 11, CANARY, 50 SHEETS, 3 PADS/PACK , SP# TOP75327	615/72	10.0000	PKG	\$11.76000	\$117.60	04/15/2019
						Schedule Total	\$117.60
						ReqID:	0000007503
						Item Total for Line # 1	\$117.60
2- 1	MEAD JR. LEGAL RULED PAD, 5 X 8, CANARY, 50 SHEETS/PAD, 4 PADS/PACK, SP# TOP20206	615/62	10.0000	PKG	\$6.98000	\$69.80	04/15/2019
						Schedule Total	\$69.80
						ReqID:	0000007503
						Item Total for Line # 2	\$69.80
3- 1	3M MOVING/STORAGE TAPE,ROLLS, 1-7/8"X54.6 YDS, 4/PK, CL, SP #MMM36504	832/24	9.0000	PKG	\$13.18000	\$118.62	04/15/2019
						Schedule Total	\$118.62
						ReqID:	0000007503
						Item Total for Line # 3	\$118.62
						Total PO Amount	\$306.02

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted

Authorized Signature  
*Sarah M. Gresham, CTCM, CTCB*  
04/09/2019



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Page: 3 of 3

unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Sarah M. Gresham, CTCM, CTCB*

**04/09/2019**



# Purchase Order

## PO No. 19097895

Order Date: 4/8/2019

Internal Tracking No.: 0000006776

**Contractor Info**

M&A Global Cartridges, LLC.  
12700910420  
1200 Route 22 E. Ste. 2000  
Bridgewater, NJ 8807

(760) 559-6980

**Bill To**

4000 JACKSON AVENUE  
AUSTIN TX 78731

**Ship To**

Texas Department Of Motor Vehicles - 608  
2110 East Governors Circle  
HOUSTON TX 77092

**NOTE TO CONTRACTOR:** TxDMV Contact:

Jesica Geter  
(713) 316-6133  
Jesica.Geter@TxDMV.gov

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Sarah Gresham	<a href="mailto:Sarah.Gresham@TxDMV.gov">Sarah.Gresham@TxDMV.gov</a>	(512) 465-4199

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	20772	TOP75327	<b>PADS,LEGAL,LGLR,3PK,CAN; TOP75327 TOPS BUSINESS FORMS</b> Contract: TXMAS-13-75020 Contract Type: TXMAS Delivery ARO (days): 5 Delivery Date: 4/15/2019 MPN: TOP75327 Manufacturer Name: TOPS BUSINESS FORMS	10	PKG	11.76	\$117.60



# Purchase Order

PO No. 19097895

Order Date: 4/8/2019

Internal Tracking No.: 0000006776

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	20772	TOP20206	<b>PAD, RULED, 5 X 8, 4/PK, CAN ; TOP20206 AMPAD/DIV. OF AMERCN PD&amp;PPR</b> Contract: TXMAS-13-75020 Contract Type: TXMAS Delivery ARO (days): 5 Delivery Date: 4/15/2019 MPN: TOP20206 Manufacturer Name: AMPAD/DIV. OF AMERCN PD&PPR	10	PKG	6.98	\$69.80
3	64010	MMM36504	<b>TAPE,PKG,MOVING/STORAGE,4PK; MMM36504 3M</b> Contract: TXMAS-13-75020 Contract Type: TXMAS Delivery ARO (days): 5 Delivery Date: 4/15/2019 MPN: MMM36504 Manufacturer Name: 3M	9	PKG	13.18	\$118.62

**Total \$306.02**