



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000006639
Purchase Order Change Notice (# 1)

Payment Terms: **NET30** Freight Terms: **See Detail Below** Ship Via: **VNDR** PCC: **E** Date: **03/11/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **03/14/19**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
 DBA PDME INC
 BUILDING 2 STE 208
 1120 TORO GRANDE DR
 CEDAR PARK TX 786136974
United States

Ship To: See Detail Below

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1742695260 6

Purchaser: Shawn C Goodnight
Phone: 512/465-4197
Fax: 512/465-5641
Email: Shawn.Goodnight@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

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 Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

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 Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

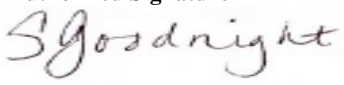
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 Vendor shall place purchase order number on each carton and shipping label.

Per State of Texas pricing.

TxDMV Contact:
 Shawn Goodnight
 Shawn.Goodnight@TxDMV.gov
 (512) 465-4197

PDME Contact:
 Anna Vargas
 avargas@pdme.com

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 POCN by S. Goodnight (3/14/19): To amend description on line 3. Removing incorrect item number.

Authorized Signature

03/14/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Gel Mouse Pad w/Wrist Rest, Nonskid Base, 8-1/4 x 9-5/8, Blue SKU: IVR 51430	204/68	1.0000	EA	\$8.98000	\$8.98	03/19/2019
	Ship To: 1P00 4000 Jackson Avenue Austin TX 78731 United States						
						Schedule Total	<input type="text" value="\$8.98"/>
					ReqID: 0000007343		
	Renee Israel - bldg. 6 Gel Mouse Pad w/Wrist Rest, Nonskid Base, 8-1/4 x 9-5/8, Blue SKU: IVR 51430					Item Total for Line # 1	<input type="text" value="\$8.98"/>
2- 1	Gel Keyboard Wrist Rest, Blue SKU: IVR 51431	207/60	1.0000	EA	\$9.89000	\$9.89	03/19/2019
	Ship To: 1P00 4000 Jackson Avenue Austin TX 78731 United States						
						Schedule Total	<input type="text" value="\$9.89"/>
					ReqID: 0000007343		
	Renee Israel - bldg. 6 Gel Keyboard Wrist Rest, Blue SKU: IVR 51431					Item Total for Line # 2	<input type="text" value="\$9.89"/>

Authorized Signature

S Gosdnight

03/14/2019

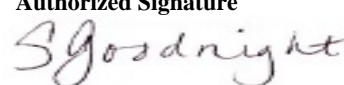


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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Serrated Blade Hand Letter Opener Item #ACM29380	615/33	6.0000	EA	\$4.15000	\$24.90	03/19/2019
	Ship To: 1P17 4549 W. Loop 281 Longview TX 75604 United States						
						Schedule Total	<input type="text" value="\$24.90"/>
					ReqID: 0000007369		
	Maria Guevara: Longview RSC					Item Total for Line # 3	<input type="text" value="\$24.90"/>
4- 1	Laser Printer Permanent Labels, 1 1/3 x 4, white, PDME-UNV80106	615/51	2.0000	EA	\$10.38000	\$20.76	03/19/2019
	Ship To: 1P00 4000 Jackson Avenue Austin TX 78731 United States						
						Schedule Total	<input type="text" value="\$20.76"/>
					ReqID: 0000007382		
	Mary Menosky, ABTPA					Item Total for Line # 4	<input type="text" value="\$20.76"/>
						Total PO Amount	<input type="text" value="\$64.53"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

03/14/2019