



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000006610

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **03/06/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
 DBA PDME INC
 BUILDING 2 STE 208
 1120 TORO GRANDE DR
 CEDAR PARK TX 786136974
 United States

Ship To: IP13 - Fort Worth Region
 2425 Gravel Dr.
 Fort Worth TX 76118
 United States

Vendor ID: 1742695260 6

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: David J Moran
Phone: 512/465-4180
Fax:
Email: David.Moran@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Vendor shall place purchase order number on each carton and shipping label.

TxDMV Contact:
 Michael Marconi
 Michael.Marconi@TxDMV.gov
 (817) 285-1522

PDME Contact:
 Anna Vargas
 avargas@pdme.com
 1-800-723-3345 ex 111

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 225.1. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

David Moran
Rodrigo Garcia

03/06/2019



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000006610

| Line-Sch | Line Description | Class/Item | Quantity | UOM | Unit Price | Extended Amt | Due Date |
|----------|---|------------|----------|-----|------------|-------------------------|------------|
| 1- 1 | Recycled Big Pencil Cup, Plastic, 4 1/4 dia. x 5 3/4, Black SKU: UNV 08108 | 615/33 | 5.0000 | EA | \$6.58000 | \$32.90 | 03/13/2019 |
| | | | | | | Schedule Total | \$32.90 |
| | | | | | | ReqID: 0000007388 | |
| | | | | | | Item Total for Line # 1 | \$32.90 |
| 2- 1 | Industrial Alkaline Batteries, C, 12 Batteries/Box SKU: EVE EN93 | 287/12 | 2.0000 | BOX | \$9.26000 | \$18.52 | 03/13/2019 |
| | | | | | | Schedule Total | \$18.52 |
| | | | | | | ReqID: 0000007388 | |
| | | | | | | Item Total for Line # 2 | \$18.52 |
| 3- 1 | Round Wall Clock, Black, 12" SKU: UNV 11641 | 195/80 | 4.0000 | EA | \$13.01000 | \$52.04 | 03/13/2019 |
| | | | | | | Schedule Total | \$52.04 |
| | | | | | | ReqID: 0000007388 | |
| | | | | | | Item Total for Line # 3 | \$52.04 |

Authorized Signature

David Mann
Rodrigo Garcia

03/06/2019



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000006610

| Line-Sch | Line Description | Class/Item | Quantity | UOM | Unit Price | Extended Amt | Due Date |
|----------|---|------------|----------|-----|------------|-------------------------|------------|
| 4- 1 | File Folders, 1/3 Cut Single-Ply Top Tab, Letter, Assorted, 100/Box SKU: UNV 10506 | 615/45 | 1.0000 | BOX | \$13.72000 | \$13.72 | 03/13/2019 |
| | | | | | | Schedule Total | \$13.72 |
| | | | | | | ReqID: | 0000007388 |
| | | | | | | Item Total for Line # 4 | \$13.72 |
| 5- 1 | Economy Round Ring View Binder, 1" Capacity, Black SKU: UNV 20961 | 615/09 | 3.0000 | EA | \$1.49000 | \$4.47 | 03/13/2019 |
| | | | | | | Schedule Total | \$4.47 |
| | | | | | | ReqID: | 0000007388 |
| | | | | | | Item Total for Line # 5 | \$4.47 |
| 6- 1 | Slant-Ring Economy View Binder, 2" Capacity, Black SKU: UNV 20745 | 615/09 | 2.0000 | EA | \$3.05000 | \$6.10 | 03/13/2019 |
| | | | | | | Schedule Total | \$6.10 |
| | | | | | | ReqID: | 0000007388 |
| | | | | | | Item Total for Line # 6 | \$6.10 |
| | | | | | | Total PO Amount | \$127.75 |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature
David Mann
Rodriguez Garcia
03/06/2019



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000006610

Page: 4 of 4

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

David Mann
Rodrigo Garcia

03/06/2019