



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000006590**

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: **E** Date: **02/25/19** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** SAFINA OFFICE PRODUCTS INC  
9916 BROOKLET DR  
USA  
HOUSTON TX 77099-2766  
**United States**

**Ship To:** 1P04 - Beaumont Region  
8550 Eastex Freeway  
Beaumont TX 77708  
United States

**Vendor ID:** 1760031847 5

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Shawn C Goodnight  
**Phone:** 512/465-4197  
**Fax:** 512/465-5641  
**Email:** Shawn.Goodnight@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Vendor shall place purchase order number on each carton and shipping label.

Per State of Texas pricing.

TxDmv Contact:  
Friend Jackson  
Friend.Jackson@TxDMV.gov

Safina Office Products Contact:  
Susan Wei  
susan.wei@safinaoffice.com

**Authorized Signature**

*S Goodnight*

**02/25/2019**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	LABEL,ADRS,1X2.625,30 /SH. Item #AVE-5160	615/51	1.0000	BOX	\$45.35000	\$45.35	03/05/2019
						Schedule Total	<input type="text" value="\$45.35"/>
						ReqID: 0000007355	
						Item Total for Line # 1	<input type="text" value="\$45.35"/>
2- 1	Pen, Counter, Ballpoint, Replacement, Chain, Black Ink, Item #MMF-28704	620/80	20.0000	EA	\$2.47000	\$49.40	03/05/2019
						Schedule Total	<input type="text" value="\$49.40"/>
						ReqID: 0000007355	
						Item Total for Line # 2	<input type="text" value="\$49.40"/>
3- 1	INK,2000PLUS SELF INKG, BK. Item #COS-032962	615/77	3.0000	EA	\$4.80000	\$14.40	03/05/2019
						Schedule Total	<input type="text" value="\$14.40"/>
						ReqID: 0000007355	
						Item Total for Line # 3	<input type="text" value="\$14.40"/>

Authorized Signature

*S Gosdnight*

02/25/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	STAMP,SELF INKING P60 Impression. Item #COS-1SI60P	615/77	1.0000	EA	\$26.81000	\$26.81	03/12/2019
						<b>Schedule Total</b>	<input type="text" value="\$26.81"/>
						<b>ReqID:</b> 0000007355	
Stamp Specifications: Text: SALVAGE Ink Color: Black Font: Times New Roman							
I have attached a sample of the text to be placed on the stamper. If you have any questions call Friend Jackson @409.895.3212							
						<b>Item Total for Line # 4</b>	<input type="text" value="\$26.81"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

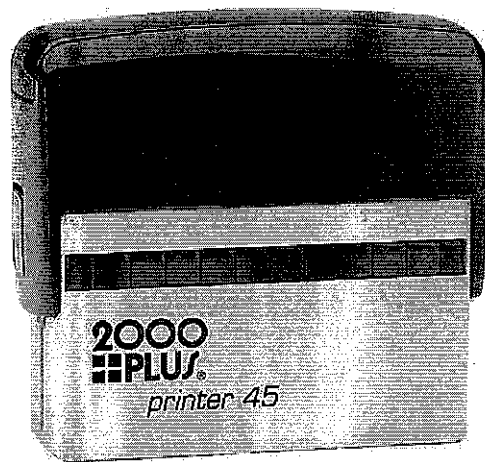
Authorized Signature

*S Gosdnight*

02/25/2019

**Office DEPOT.**  
**OfficeMax**

2000 PLUS® Self-Inking Signature Stamp, P45, 15/16" x 3 3/16"  
Impression Item # 170007



WAIT STAMP TO DRY

"SALVAGE"