



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000006574
Purchase Order Change Notice (# 1)

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: **E** Date: **02/20/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **02/20/19**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: R W GONZALEZ OFFICE PRODUCTS INC
2929 LONGHORN BLVD STE 106
AUSTIN TX 787587681
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1223874665 0

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Shawn C Goodnight
Phone: 512/465-4197
Fax: 512/465-5641
Email: Shawn.Goodnight@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Vendor shall place purchase order number on each carton and shipping label.

See attached R W Gonzalez Quote #QT-10033739 provided on February 19, 2019.

Per State of Texas pricing.

TxDmv Contact:
Shawn Goodnight
Shawn.Goodnight@TxDMV.gov
(512) 465-4197

R W Gonzalez Contact:
Mary
mary@gonzalezop.com

POCN - 1 by S. Goodnight (2/20/19): To update ship-to and ship-date information.

Authorized Signature

02/20/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Uni-Ball Onyx Pens, 0.5mm Pen Point Size, Black. Item #SAN60040	620/80	1.0000	DOZ	\$8.69000	\$8.69	03/07/2019
						Schedule Total	\$8.69
						ReqID: 0000007288	
						Item Total for Line # 1	\$8.69
2- 1	Serrated Blade Hand Letter Opener. Item #ACM29380	615/53	5.0000	EA	\$2.63000	\$13.15	03/07/2019
						Schedule Total	\$13.15
						ReqID: 0000007288	
						Item Total for Line # 2	\$13.15
3- 1	DYMO Address Labels, 1 1/8 x 3 1/2, White 700/box. Item #DYM30252	615/51	10.0000	EA	\$15.35000	\$153.50	03/07/2019
						Schedule Total	\$153.50
						ReqID: 0000007362	
						Item Total for Line # 3	\$153.50

Authorized Signature

S. Gosdnight

02/20/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	DYMO Shipping Labels, White, 2 5/16" x 4", Rectangle, Direct Thermal. Item #30256	615/51	10.0000	EA	\$15.89000	\$158.90	03/07/2019
						Schedule Total	<input type="text" value="\$158.90"/>
						ReqID: 0000007362	
						Item Total for Line # 4	<input type="text" value="\$158.90"/>
5- 1	Skilcraft, Steno Notebook, Gregg Ruled 6x9, 6 pk (61562 TxMAS)	615/15	12.0000	EA	\$0.94000	\$11.28	03/07/2019
						Schedule Total	<input type="text" value="\$11.28"/>
						ReqID: 0000007362	
						Item Total for Line # 5	<input type="text" value="\$11.28"/>
6- 1	Packing Tape, Clear, 3 Core, 6 pack. Item #BSN32956	832/63	4.0000	EA	\$16.40000	\$65.60	03/07/2019
						Schedule Total	<input type="text" value="\$65.60"/>
						ReqID: 0000007362	
						Item Total for Line # 6	<input type="text" value="\$65.60"/>
						Total PO Amount	<input type="text" value="\$411.12"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature
S Goodnight
02/20/2019



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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

S Gosdnight

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