



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000006544  
 Purchase Order Change Notice (# 8)

**Payment Terms:** NET30 **Freight Terms:** FOB Destination **Ship Via:** See Detail Below **PCC:** I **Date:** 02/12/19 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 08/06/20

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** SISTEMA TECHNOLOGIES, INC.  
 5750 EPSILON  
 SAN ANTONIO TX 78249-3407  
 United States

**Ship To:** See Detail Below

**Vendor ID:** 1820573641 8

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Andrew Ortegon  
**Phone:** (512) 465-4177  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** Andrew.Ortegon@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**DIR Background Check:**

A statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to work on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to beginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to provide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall include, but not be limited to, the following:

- \* Social Security Number Verification
- \* Department of Public Safety Statewide Criminal and Sex Offender Background Check
- \* Background check in all Out-Of-State Counties in which the applicant has resided in the last seven (7) years.

Persons with Class B or Class C Misdemeanor offenses shall not be allowed to work on this project and shall not be allowed access to the State documents. Persons with Class A Misdemeanor offenses or above will be disqualified.

Service shall be performed in accordance with DIR's Exhibit A, Terms and Conditions.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Need Assessment is attached. Current PO 6544 expires 02/18/20

**Authorized Signature**

*Chad D. [Signature]* CTPM, CTCM

**08/06/2020**



Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000006544  
Purchase Order Change Notice (# 8)

PO is actually for a total of 2080 hours, which overlaps 2 FY. The contract date for this will be 02/19/20 - 02/18/21

1104 hours for 02/19/20 - 08/31/20

976 hours for 09/01/20 - 02/18/21

For a total cost of \$187,200

Contract Workers Name: Venkata Bandi (Replacement for Ranjith Singh Lakshman)

Work Location: 3800 Jackson Ave, Bldg. #5, Austin TX 78731

Work Hours: Monday through Friday from 8:00 AM to 5:00 PM unless otherwise coordinated with supervisor.

TxDMV Contact: Caryn Kirk

Caryn.Kirk@TxDMV.gov

(512) 465-1407

Supplier information:

Ernesto Cantu

Sistema Technologies

(210) 999-1234

This Purchase Order is governed by the Department of Information Resources (DIR) Master, Information Technology Staff Augmentation Contact (ITSAC) DIR-TSO-3493. All terms and conditions of the identified ITSAC shall apply to this Purchase Order. Additional TxDMV terms and conditions are found below and, where a conflict exists, supersede the terms and conditions of DIR-TSO-3530.

Services to be provided under this Purchase Order will fall within the guidelines of the IT Staffing Contracts. The IT Title Descriptions with related duties are documented on the DIR website:

<http://www2.dir.state.tx.us/ict/contracts/itstaffingservices/Pages/itstaffingfulltitledescription.aspx>

Either party may terminate this Purchase Order by written notice to the other at any time.

This purchase order may be renewed for additional terms or additional hours with the same Terms Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree and Contractor receives a Purchase Order Change Notice from TxDMV Purchasing Section.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

POCN#1 by Rodrigo Garcia on 03/20/2019.

Craig Harrison resigned the position and Ranjith Singh Lakshman took his place on 04/2/2019. Otherwise the purchase order remains with the same terms that was originally issued.

POCN#2 by Rodrigo Garcia on 04/02/2019.

New line was opened to reflect term of service for both employees.

POCN #3 by Rodrigo Garcia on 04/05/2019.

POCN #: 4 By: Andrew Ortegon Date: 02/14/2020

Description: POCN number 4 to extend Ranjith Lashman's service to 02/19/2020 - 02/18/2021. ao

POCN #: 5 By: Andrew Ortegon Date: 02/14/2020

Description: POCN 5 to update the buyer name to from Rodrigo Garcia to Andrew Ortegon

POCN #6 by Andrew Ortegon on 06/08/2020

Added the contract ID to lines 2 and 3 and updated the verbiage to the line 3 description.

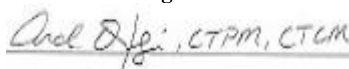
POCN #7 by Andrew Ortegon on 07/03/2020.

Replaced Ranjith Lakshman (end of service day is 7/3/2020) with Venkata Bandi. Venkata's service period is 7/10/2020 - 02/18/2021.

POCN #8 by Andrew Ortegon 08/06/2020

POCN #8 to decrease line 4 by 16 hours. The 16 hours were then added to line 3 to cover hours worked by the previous contractor Ranjith. ao.

Authorized Signature



08/06/2020



Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000006544  
Purchase Order Change Notice (# 8)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Category: Applications. Title: Developer Analyst. Level: Developer Analyst 3. Technology Type: Core. Contractor: Craig Harrison. Term of Service: 02/19/2019 through 03/22/2019.	962/62	152.0000	HR	\$85.00000	\$12,920.00	02/19/2019
<b>Ship To:</b> 1P12		<b>Delivery Instructions:</b>					
4000 Jackson Avenue Austin TX 78731 United States							
						<b>Schedule Total</b>	\$12,920.00
<b>Contract ID:</b> 0000006544				<b>ReqID:</b> 0000007134			
						<b>Item Total for Line # 1</b>	\$12,920.00
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Category: Applications. Title: Developer Analyst. Level: Developer Analyst 3. Technology Type: Core. Contractor: Ranjith Singh Lakshman. Term of Service: 04/02/2019 through 02/18/2020.	962/62	1928.0000	HR	\$85.00000	\$163,880.00	04/02/2019
<b>Ship To:</b> 1P12		<b>Delivery Instructions:</b>					
4000 Jackson Avenue Austin TX 78731 United States							
						<b>Schedule Total</b>	\$163,880.00
<b>Contract ID:</b> 0000006544							
						<b>Item Total for Line # 2</b>	\$163,880.00

Authorized Signature

*Chel D. [Signature]* CTPM, CTCM

08/06/2020



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000006544  
 Purchase Order Change Notice (# 8)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Category: Applications. Title: Developer Analyst. Level: Developer Analyst 3. Technology Type: Core Contractor: Ranjith Singh Lakshman.	962/69	768.0000	HR	\$85.00000	\$65,280.00	02/17/2020
<b>Ship To:</b> 1P12		<b>Delivery Instructions:</b>					
4000 Jackson Avenue Austin TX 78731 United States							
						<b>Schedule Total</b>	\$65,280.00
<b>Contract ID:</b> 0000006544				<b>ReqID:</b> 0000008763			
Hours: 1104							
Service Period: 02/19/2020 - 07/03/2020							
Reports to Caryn Kirk, 512-465-1407, Caryn.Kirk@TxDMV.gov							
						<b>Item Total for Line # 3</b>	\$65,280.00
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Category: Applications. Title: Developer Analyst. Level: Developer Analyst 3. Technology Type: Core Contractor: Venkata Bandi.	962/69	336.0000	HR	\$85.00000	\$28,560.00	07/03/2020
<b>Ship To:</b> 1P00		<b>Delivery Instructions:</b>					
4000 Jackson Avenue Austin TX 78731 United States							
						<b>Schedule Total</b>	\$28,560.00
<b>Contract ID:</b> 0000006544				<b>ReqID:</b> 0000008763			
Service Period: 07/10/2020 - 08/31/2020							
Reports to Caryn Kirk, 512-465-1407, Caryn.Kirk@TxDMV.gov							
						<b>Item Total for Line # 4</b>	\$28,560.00

**Total PO Amount** \$270,640.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

*Chel D. [Signature]* CTPM, CTCM

08/06/2020



Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000006544  
Purchase Order Change Notice (# 8)

Page: 5 of 5

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*Carol D. [Signature]*, CTPM, CTCM

08/06/2020