



**Texas Department of Motor Vehicles**  
**Texas SmartBuy**  
**Business Unit # 60800**  
**Purchase Order # 0000006460**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **0** Date: **01/18/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** WORKQUEST  
 1011 E 53rd St  
 AUSTIN TX 78751  
 United States

**Ship To:** 1P05 - Huntsville  
 810 FM 2821  
 Huntsville TX 77349  
 United States

**Vendor ID:** 1741976051 1

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Sarah Marie Gresham  
**Phone:** 512/465-4199  
**Fax:** 512/465-5641  
**Email:** Sarah.Gresham@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Toner cartridges for the TxDMV Huntsville office to supply the County Tax Assessors for their ongoing vehicle registration efforts on behalf of TxDMV. TxSmartBuy PO #19060150  
 Term Contract: 207-A1

TxDMV Contact:  
 Brad Beaty  
 (512) 465-1438  
 Brad.Beaty@TxDMV.gov

**Change Orders:**  
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Industries for the Blind and Handicapped (TIBH):  
 Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

**SPECIAL DELIVERY REQUIREMENTS:**  
 Deliveries to the Wynne Unit must be made Monday through Friday between the hours of 6:30 AM and 10:30 AM. Deliveries will be made to a maximum security prison. Vendors/Shippers must present a packing slip that will identify the contents of all incoming shipments. The following items will not be allowed on the unit during the delivery process: Phones, tobacco, extra clothing, any type of weapon (knives, firearms etc.) The driver will be able to turn these items over to the correctional officer staff while he/she performs the delivery. They will be returned upon departure from the facility. Also, there are lockers available at the local truck stops where items could be stored while the delivery is made. If there are any questions regarding delivery, please call Brad Beaty at (936) 295-3798.

**Authorized Signature**

*Sarah M. Gresham, CTCM, CTCED*

**01/18/2019**



**Texas Department of Motor Vehicles**  
**Texas SmartBuy**  
**Business Unit # 60800**  
**Purchase Order # 0000006460**

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	Toner Cartridge - Remanufactured - HP CF287X - CC#20772922812	207/79	1000.0000	EA	\$152.01000	\$152,010.00	02/04/2019
						<b>Schedule Total</b>	\$152,010.00
							<u>ReqID:</u> 0000007251
Freight Included						<b>Item Total for Line # 1</b>	\$152,010.00

2- 1	Toner Cartridge - Remanufactured - HP CF281X - CC#20772922810	207/79	50.0000	EA	\$159.35000	\$7,967.50	02/04/2019
						<b>Schedule Total</b>	\$7,967.50
							<u>ReqID:</u> 0000007251
Freight Included						<b>Item Total for Line # 2</b>	\$7,967.50

**Total PO Amount** \$159,977.50

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

<p><b>Authorized Signature</b></p> <p><i>Sarah M. Gresham, CTCM, CTCB</i></p>	<p><b>01/18/2019</b></p>
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# Purchase Order Change Notice

## PO No. 19060150

Order Date: 01/18/2019

Internal Tracking No.: 0000006460

**Contractor Info**

WorkQuest (formerly TIBH)  
17419760511  
1011 East 53 1/2 Street  
Austin, TX 78751

(512) 451-8145

**Bill To**

4000 JACKSON AVENUE  
AUSTIN TX 78731

**Ship To**

Texas Department Of Motor Vehicles - 608  
TDCJ-TxDMV  
810 FM 2821 W  
Wynne Unit, License Plate Plant  
Attn.: Allen Goolsby or Brad Beaty  
(512-465-1438)  
Huntsville TX 77349

**NOTE TO CONTRACTOR:SPECIAL DELIVERY REQUIREMENTS:**

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**REVISION HISTORY:**

**PO Revision #:** 1

**PO Change Reasons (Aggregated):** 1/18/2019 5:33 pm-Header level note changed From null to SPECIAL DELIVERY REQUIREMENTS:

Deliveries to the Wynne Unit must be made Monday through Friday between the hours of 6:30 AM and 10:30 AM. Deliveries will be made to a maximum security prison. Vendors/Shippers must present a packing slip that will identify the contents of all incoming shipments. The following items will not be allowed on the unit during the delivery process: Phones, tobacco, extra clothing, any type of weapon (knives, firearms etc.) The driver will be able to turn these items over to the correctional officer staff while he/she performs the delivery. They will be returned upon departure from the facility. Also, there are lockers available at the local truck stops where items could be stored while the delivery is made. If there are any questions regarding delivery, please call Brad Beaty at (936) 295-3798.

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency/CO-OP Member	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Sarah Gresham	<a href="mailto:Sarah.Gresham@TxDMV.gov">Sarah.Gresham@TxDMV.gov</a>	(512) 465-4199



# Purchase Order Change Notice

PO No. 19060150

Order Date: 01/18/2019

Internal Tracking No.: 0000006460

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Amount
1	20772	20772922812	<b>CF287X Remanufactured Toner Cartridge, For HP Laserjet Enterprise M527, M506, M501, Freight Included</b> Contract: 207-A1 Contract Type: Term Delivery ARO (days): 15 Delivery Date: 2/4/2019	1,000	EACH	152.01	\$152,010.00
2	20772	20772922810	<b>Toner Cartridge, Remanufactured, HP CF281X, Freight included</b> Contract: 207-A1 Contract Type: Term Delivery ARO (days): 15 Delivery Date: 2/4/2019 MPN: HP CF281X Manufacturer Name: HP	50	EACH	159.35	\$7,967.50

**Total \$159,977.50**