



Texas Department of Motor Vehicles
Texas SmartBuy
Business Unit # 60800
Purchase Order # 0000006442

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: **X** Date: **01/15/19** PO Method: **AT** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEJAS OFFICE PRODUCTS, INC
1255 W 20TH ST
HOUSTON TX 77008-3315
United States

Ship To: 1P16 - Houston Region
2110 E. Governors Circle
Houston TX 77092
United States

Vendor ID: 1760032427 5

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Shawn C Goodnight
Phone: 512/465-4197
Fax: 512/465-5641
Email: Shawn.Goodnight@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Vendor shall place purchase order number on each carton and shipping label.

TxSmartBuy purchase order #19059127 attached.

Per State of Texas contract pricing, contract #TXMAS-18-7506

TxDMV Contact:

Jesica.Geter
Jesica.Geter@TxDMV.gov
(713) 316-6133

Tejas Office Products, Inc. Contact:

Jeanette Cosakis
CSR@tejasoffice.com
(713) 864-6004 x4540

Authorized Signature

S Goodnight

01/15/2019



Texas Department of Motor Vehicles
Texas SmartBuy
Business Unit # 60800
Purchase Order # 0000006442

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Credit/Debit Rolls, 2-Ply, 2-1/4" X 70', 10/Pk, We SP #PMC09325	615/03	4.0000	PKG	\$22.20000	\$88.80	01/16/2019
						Schedule Total	<input type="text" value="\$88.80"/>
				<u>ReqID:</u> 0000007197			
TXMAS-18-7506						Item Total for Line # 1	<input type="text" value="\$88.80"/>
2- 1	Tamper-Evident Deposit Bags, 12" X 16", 100/Pk, Clear, SP#PMC58049	615/27	2.0000	PKG	\$47.32000	\$94.64	01/16/2019
						Schedule Total	<input type="text" value="\$94.64"/>
				<u>ReqID:</u> 0000007197			
TXMAS-18-7506						Item Total for Line # 2	<input type="text" value="\$94.64"/>
						Total PO Amount	<input type="text" value="\$183.44"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature
S Gosdnight
01/15/2019



Purchase Order

PO No. 19059127

Order Date: 1/14/2019

Internal Tracking No.: 0000006437

Contractor Info

Tejas Office Products, Inc.
17600324275
1225 W. 20th St.
Houston, TX 77008

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Texas Department Of Motor Vehicles - 608
2110 East Governors Circle
HOUSTON TX 77092

NOTE TO CONTRACTOR: TxDMV Contact:

Jesica Geter
Jesica.Geter@TxDMV.gov
(713) 316-6133

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Shawn Goodnight	Shawn.Goodnight@TxDMV.gov	(512) 465-4197

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61527	PMC58049	Tamper-Evident Deposit Bags, 12"X 16", 100/Pk, Clear Contract: TXMAS-18-7506 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 1/16/2019 MPN: 58049 Manufacturer Name: PM Company	2	PKG	47.32	\$94.64
2	61503	PMC09325	Credit/Debit Rolls, 2-Ply, 2-1/4"X 70', 10/Pk, We Contract: TXMAS-18-7506 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 1/16/2019 MPN: 09325 Manufacturer Name: PM Company	4	PKG	22.20	\$88.80



Purchase Order

PO No. 19059127

Order Date: 1/14/2019

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Total \$183.44