



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 000006403  
 Purchase Order Change Notice (# 3)

**Payment Terms:** NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** Q **Date:** 01/21/19 **PO Method:** SV **Dispatch:** Dispatch Via Print **Rev Dt:** 08/20/20

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** BD HOLT CO  
 9601 S INTERSTATE 35  
 USA  
 AUSTIN TX 78744-7931  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1741389993 5

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Travis Reese  
**Phone:** 512 4654180  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** Travis.Reese@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

PROPRIETARY PURCHASE: This purchase order was advertised under Tx. Gov't Code, Chapter 2155.067. The specifications and conditions of this purchase order describe a service that is proprietary to one vendor.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Scheduled maintenance for the TxDMV Information Technology Services natural-gas standby generator:

Olympian Generator Set Model #G50LG2

Mod: LG0050GG035.4V18HPSYA

Serial Number #GBX03454

120/208V

Reference attached Customer Service Agreement, dated 1/1/2019.

Term of Service: 1/21/2019-1/14/2022

**Note:**

-Purchase Order in lieu of signed Customer Support Agreement.

-TxDMV purchaser must be notified via email (referencing PO Number) when labor rates increase within 15 business days of increase:

sarah.gresham@txdmv.gov

-All service must both comply with and meet the requirements of the generator's Extended Service Coverage.

TxDMV Contract Monitor:

Chris Sturm

**Authorized Signature**

*Travis Reese, CTCD*

**08/20/2020**



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(512) 465-3835  
 Chris.Sturm@TxDMV.gov

Vendor Contact:  
 Bob Schernik  
 (512) 789-6419  
 bobby.schernik@holtcat.com

POCN#1  
 10-15-19  
 Tiffanay Waller

Per Debbie Rohrer we are changing the invoice due dates on lines 1-3 so that billing can be processed within the quarters.

POCN# 2 Paula Ramsey 1-8-2020  
 Changed buyer from Sarah Gresham to Paula Ramsey.  
 Changed PCC from 9 to Q.  
 Changed all funding for future encumbrances to FY20 per John Ralston.

POCN# 3, Travis R, 08/20/2020: Added line 9 for PM1 Quarterly Inspection, 3rd Quarter. Updated buyer name for PO changes.

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	PM1 Quarterly Inspection - 1st year - Term of Service: 1/21/2019-1/14/2020	936/39	3.0000	QTR	\$280.00000	\$840.00	10/15/2019

Schedule Total

**Contract ID:**  
0000006403

**ReqID:**  
000007154

Item Total for Line # 1

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	PM1 Quarterly Inspection - 2nd year - Term of Service: 1/15/2020-1/14/2021	936/39	3.0000	QTR	\$285.00000	\$855.00	01/15/2020

Schedule Total

**Contract ID:**  
0000006403

**ReqID:**  
000007154

Item Total for Line # 2

Authorized Signature

*Travis Ralston, CTCD*

08/20/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	PM1 Quarterly Inspection - 3rd year - Term of Service: 1/15/2021-1/14/2022	936/39	3.0000	QTR	\$290.00000	\$870.00	01/15/2021
						Schedule Total	\$870.00
<b>Contract ID:</b> 0000006403				<b>ReqID:</b> 0000007154			
						Item Total for Line # 3	\$870.00
4-1	PM2 Annual Service - 1st year - Term of Service: 1/21/2019-1/14/2020	936/39	1.0000	YR	\$620.00000	\$620.00	01/14/2020
						Schedule Total	\$620.00
<b>Contract ID:</b> 0000006403				<b>ReqID:</b> 0000007154			
						Item Total for Line # 4	\$620.00
5-1	PM2 Annual Service - 3rd Year - Term of Service: 1/15/2021-1/14/2022	936/39	1.0000	YR	\$655.00000	\$655.00	01/14/2022
						Schedule Total	\$655.00
<b>Contract ID:</b> 0000006403				<b>ReqID:</b> 0000007154			
						Item Total for Line # 5	\$655.00
6-1	PM3 Triennial Service - 2nd Year - Term of Service: 1/15/2020-1/14/2021	936/39	1.0000	YR	\$1,990.00000	\$1,990.00	01/14/2021
						Schedule Total	\$1,990.00
<b>Contract ID:</b> 0000006403				<b>ReqID:</b> 0000007154			
						Item Total for Line # 6	\$1,990.00

Authorized Signature

08/20/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Load Bank Testing - Term of Service: 1/21/2019-1/14/2022	936/39	3.0000	YR	\$530.00000	\$1,590.00	01/14/2022
						Schedule Total	\$1,590.00
<b>Contract ID:</b> 000006403				<b>ReqID:</b> 000007154			
						Item Total for Line # 7	\$1,590.00
8-1	Automatic Transfer Switch PM - Term of Service: 1/21/2019-1/14/2022	936/39	3.0000	YR	\$220.00000	\$660.00	01/14/2022
						Schedule Total	\$660.00
<b>Contract ID:</b> 000006403				<b>ReqID:</b> 000007154			
						Item Total for Line # 8	\$660.00
9-1	PM1 - Quarterly Inspection (3rd Quarter - September 1, 2020 through January 14, 2021)	936/39	1.0000	QTR	\$285.00000	\$285.00	09/01/2020
						Schedule Total	\$285.00
<b>Contract ID:</b> 000006403				<b>ReqID:</b> 000009513			
						Item Total for Line # 9	\$285.00
						Total PO Amount	\$8,365.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature  
  
08/20/2020