Texas Department of Motor Vehicles
Texas SmartBuy
Business Unit # 60800
Purchase Order # 0000006349

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **A** Date: **12/19/18** PO Method: **AT** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
1011 E 53rd St
AUSTIN TX 78751
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1741976051 1

Purchaser: David J Moran
Phone: 512/465-4180
Fax:
Email: David.Moran@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

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Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.
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Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.
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Vendor shall place purchase order number on each carton and shipping label.

TxSmartBuy purchase order # 19047112 attached.

Per State of Texas contract pricing, contract #204-A1, 615-A1, 620-A1, 645-A1

TxDMV Contact:
Renee Israel
Renee.Israel@TxDMV.gov
(512) 465-1420

Workquest Contact:
Audrey Cedillo
smartbuy@tibh.org
(512) 451-8145

Authorized Signature David Moran Rodrigo Ignacio **12/19/2018**

Texas Department of Motor Vehicles

Texas SmartBuy
Business Unit # 60800
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Mouse Pad, Anti-Static, Red, 9-3/8 "X 7-7/8 " CC# 20468595457	204/68	2.0000	DOZ	$27.21000	$54.42	01/18/2019
					Schedule Total	$54.42	
				ReqID: 0000007187			
					Item Total for Line # 1	$54.42	
2- 1	Correction Tape,Standard Tip, White,Single Line CC# 61529301006	615/29	20.0000	EA	$1.77000	$35.40	01/02/2019
					Schedule Total	$35.40	
				ReqID: 0000007187			
					Item Total for Line # 2	$35.40	
3- 1	Pen, Gel Ink, 0.7mm, Retractable,Rubber Grip, Zebra Sarasa, 4 Pens/Pack CC# 62080230105	620/80	15.0000	PKG	$6.08000	$91.20	01/02/2019
					Schedule Total	$91.20	
				ReqID: 0000007187			
					Item Total for Line # 3	$91.20	

Authorized Signature Rodrigo Garcia

David Mann

12/19/2018

Texas Department of Motor Vehicles

Texas SmartBuy
Business Unit # 60800
Purchase Order # 0000006349

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	Paper, Bond, Virgin, Premium No. 4,20 Lb., 8-1/2" X 11" CC# 64521350054-1	645/21	20.0000	CTN	$35.76000	$715.20	01/08/2019

Schedule Total $715.20

ReqID:
0000007187

Item Total for Line # 4 $715.20

Total PO Amount $896.22

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

David Mann Rodrigo Garcia

12/19/2018

Purchase Order

PO No. 19047112

Order Date: 12/19/2018

Internal Tracking No.: 0000006349

Contractor Info
WorkQuest (formerly TIBH)
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To
4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To
Texas Department Of Motor Vehicles - 608
4000 JACKSON AVENUE
AUSTIN TX 78731

NOTE TO CONTRACTOR: TxDMV Contact:
Renee Israel
Renee.Israel@TxDMV.gov
(512) 465-1420

Disclaimer
The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.
STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:
The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	David Moran	David.Moran@TxDMV.gov	(512) 465-4180

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	20468	20468595457	**Mouse Pad, Anti-Static, Red, 9-3/8 " X 7-7/8 ", 12/Pkg Plus Freight Order Less Than $50** Attribute 1: Red-20468595457 Contract: 204-A1 Contract Type: Term Delivery ARO (days): 30 Delivery Date: 1/18/2019	2	DOZ	27.21	$54.42
2	61529	61529301006	**Correction Tape,Standard Tip, White, Single Line, Plus Freight Order Less Than $25** Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 1/2/2019	20	EACH	1.77	$35.40

Purchase Order

PO No. 19047112

Order Date: 12/19/2018

Internal Tracking No.: 0000006349

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
3	62080	62080230105	**Pen, Gel Ink, 0.7mm, Retractable, Rubber Grip, Zebra Sarasa, 4 Pens/ Pack, Plus Freight Order Less Than $25** Attribute 1: Black-62080230105 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 1/2/2019	15	PACK	6.08	$91.20
4	64521	64521350054-1	**Paper, Bond, Virgin, Premium No. 4, 20 Lb., 8-1/2" X 11", 1 TO 39 Ctns.** Contract: 645-A1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 1/8/2019	20	CRTN	35.76	$715.20

Total	**$896.22**