



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000006246

Payment Terms: NET30 Freight Terms: **PREPAY AND ADD** Ship Via: VNDR PCC: E Date: 11/30/18 PO Method: DG Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
 DBA PDME INC
 BUILDING 2 STE 208
 1120 TORO GRANDE DR
 CEDAR PARK TX 786136974
 United States

Ship To: 1P22 - San Antonio Region
 15150 Nacogdoches Rd., Ste. 100
 San Antonio TX 78247
 United States

Vendor ID: 1742695260 6

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: David J Moran
Phone: 512/465-4180
Fax:
Email: David.Moran@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Vendor shall place purchase order number on each carton and shipping label.

Per State of Texas pricing.

TxDmv Contact:
 Seberina Palomarez
 Seberina.Palomarez@TxDMV.gov
 (210) 731-2151

PDME Contact:
 Anna Vargas
 avargas@pdme.com

Rodrigo Garcia
 Authorized Signature
Sam Man
 12/05/2018



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Facial Tissue, 2-Ply, White, 95/Box 36/Ctn SKU: KCC 21272	640/50	1.0000	CTN	\$66.71000	\$66.71	12/10/2018
						Schedule Total	\$66.71
						ReqID:	0000007078
The tissues will be for our external customers. Supplier Part Number: 79175014 Manufacturer Part #: 21272 Manufacturer: Kleenex						Item Total for Line # 1	\$66.71
2- 1	Disinfectant Spray, Early Morning Breeze, 19oz Aerosol, 12/Carton SKU: RAC 80834CT	485/40	1.0000	CTN	\$93.63000	\$93.63	12/10/2018
						Schedule Total	\$93.63
						ReqID:	0000007078
Item will be used to disinfect counters, etc. especially during the fall and winter, when sick customers come into the office. Supplier Part Number: REC 80834 Manufacturer Part #: REC 80834 Manufacturer: RECKITT-BENCKISER						Item Total for Line # 2	\$93.63
3- 1	Disinfecting Wipes, Ocean Fresh Scent, 7 x 8, White, 80/Canister, 6/Carton SKU: RAC 77925CT	485/83	2.0000	CTN	\$38.84000	\$77.68	12/10/2018
						Schedule Total	\$77.68
						ReqID:	0000007078
Item will be used to disinfect counters, etc. especially during the fall and winter, when sick customers come into the office. Supplier Part Number: G6277925 Manufacturer Part #: REC 77925 Manufacturer: LagasseSweet, Inc.						Item Total for Line # 3	\$77.68

Authorized Signature *Rodolfo Garcia*
Jim Moran
12/05/2018



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Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Roberto Garcia
David Meem

12/05/2018