Texas Department of Motor Vehicles
Texas SmartBuy
Business Unit # 60800
Purchase Order # 0000006207

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: **A** Date: **11/16/18** PO Method: **AT** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
1011 E 53rd St
AUSTIN TX 78751
United States

Ship To: See Detail Below

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1741976051 1

Purchaser: Monica C Hernandez
Phone:
Fax:
Email: Monica.Hernandez@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

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Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

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Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

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Texas Smart Buy PO No. 19031273 (Attached)

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Term Contract No.'s 207-A2 and 615-A1

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Vendor Contact:
Audrey Cedillo
smartbuy@tibh.org

Authorized Signature

/Monica C. Hernandez 11/19/2018

Texas Department of Motor Vehicles
Texas SmartBuy
Business Unit # 60800
Purchase Order # 0000006207

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	20725292005 Compressed Inert Gas, 10 Oz. Can, Air Duster	207/25	1.0000	EA	$6.04000	$6.04	11/30/2018

Ship To: 1P08

1925 E. Beltline,
Ste. 100
Carrollton TX
75006
United States

Schedule Total $6.04

ReqID:
0000007038

Krystal Reed
Krystal.Reed@txdmv.gov

Item Total for Line # 1 $6.04

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	61562384000 Self Stick Note Pad, 3" x 3", Yellow	615/62	2.0000	PKG	$9.39000	$18.78	11/30/2018

Ship To: 1P00

4000 Jackson
Avenue
Austin TX 78731
United States

Schedule Total $18.78

ReqID:
0000007058

Brandy Garcia
Brandy.Garcia@txdmv.gov

Item Total for Line # 2 $18.78

Total PO Amount $24.82

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

Monica C. Hernandez 11/19/2018

Authorized Signature

Monica C. Hernandez 11/19/2018

Purchase Order

PO No. 19031273

Order Date: 11/16/2018

Internal Tracking No.: 6207

Contractor Info

WorkQuest (formerly TIBH)
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Items to be shipped to multiple addresses. See shipping details below for each line item.

NOTE TO CONTRACTOR:

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.
STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:
The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	MONICA HERNANDEZ	monica.hernandez@txdmv.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	20725	20725292005	**Compressed Air 10 Oz. Can. Freight Added When Less Than $25** Contract: 207-A2 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/30/2018 Ship to Address: Texas Department Of Motor Vehicles - 608 1925 E BELTLINE ROAD , SUITE 100 CARROLLTON TX 75006 Notes: Krystal Reed	1	EACH	6.04	$6.04

Purchase Order

PO No. 19031273

Order Date: 11/16/2018

Internal Tracking No.: 6207

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	61562	61562384000	**Self Stick Note Pad, 3" x 3", Yellow, 100 Sheets/Pad, 12 Pads/Pkg, Plus Freight Order Less Than $25** Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/30/2018 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: Brandy Garcia	2	PKG	9.39	$18.78

Total **$24.82**