



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000006109**  
**Purchase Order Change Notice (# 1)**

Payment Terms: NET30 Freight Terms: PREPAY AND ADD Ship Via: VNDR PCC: E Date: 11/02/18 PO Method: DG Dispatch: Dispatch Via Print Rev Dt: 11/13/18

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** P D MORRISON ENTERPRISES INC  
 DBA PDME INC  
 BUILDING 2 STE 208  
 1120 TORO GRANDE DR  
 CEDAR PARK TX 786136974  
 United States

**Ship To:** See Detail Below

**Vendor ID:** 1742695260 6

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Monica C Hernandez  
**Phone:**  
**Fax:**  
**Email:** Monica.Hernandez@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Change Orders:  
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Per State of Texas Pricing

Vendor Contact:  
 Anna Vargas  
 avargas@pdme.com

POCN 1 - By M Hernandez (11/13/2018); To cancel line 10 for resourcing; vendor unable to supply item

**Authorized Signature**

*Monica C. Hernandez* 11/13/2018



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	ACM16719 CarboTitanium Personal Trimmer, 10 Sheets, Plastic, 9 1/4 x 16 1/2	605/55	1.0000	EA	\$30.79000	\$30.79	11/16/2018
	Ship To:	1P00					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	[ \$30.79 ]
					ReqID: 0000006870		
	Renee Israel Renee.Israel@txdmv.gov					Item Total for Line # 1	[ \$30.79 ]
2- 1	SAN60154 Roller Ball Stick Pen, Green Ink, 0.5 mm, Micro, Dozen	620/80	3.0000	DOZ	\$11.28000	\$33.84	11/16/2018
	Ship To:	1P00					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	[ \$33.84 ]
					ReqID: 0000006870		
	Renee Israel Renee.Israel@txdmv.gov					Item Total for Line # 2	[ \$33.84 ]

Authorized Signature

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	TOP20-018 Gold Fibre Writing Pads, Jr. Legal Rule, 5 x 8, White, 50 Sheets, 4/Pack	615/62	10.0000	PAK	\$4.66000	\$46.60	11/16/2018
	Ship To:	1P00					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	[ \$46.60 ]
					ReqID: 0000006870		
	Renee Israel Renee.Israel@txdmv.gov					Item Total for Line # 3	[ \$46.60 ]
4- 1	UNV96920PK Steno Books, Gregg Rule, 6 x 9, White , 80 Sheets, 6 Pads/Pack	615/15	6.0000	PAK	\$2.94000	\$17.64	11/16/2018
	Ship To:	1P00					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	[ \$17.64 ]
					ReqID: 0000006870		
	Renee Israel Renee.Israel@txdmv.gov					Item Total for Line # 4	[ \$17.64 ]

Authorized Signature

*Norina Hernandez* 11/13/2018



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5- 1	DUCPTY-2 Poster Putty, Removable/Reusable, Nontoxic, 2 oz/Pack	615/05	2.0000	EA	\$1.75000	\$3.50	11/16/2018
	Ship To: 1P00 4000 Jackson Avenue Austin TX 78731 United States						
						Schedule Total	\$3.50
					ReqID: 0000006870		
	Renee Israel Renee.Israel@txdmv.gov					Item Total for Line # 5	\$3.50
6- 1	MMF28708 Secure-A-Pen Replacement Ballpoint Antimicrobial Counter Pen, Blue Ink, Medium	620/80	24.0000	EA	\$1.62000	\$38.88	11/16/2018
	Ship To: 1P19 3901 East Hwy. 80 Odessa TX 79761 United States						
						Schedule Total	\$38.88
					ReqID: 0000006920		
	Sylvia Cantu Sylvia.Cantu@txdmv.gov					Item Total for Line # 6	\$38.88

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
7-1	UNV79000 Standard Chisel Point 210 Strip Count Staples, 5,000/Box	615/81	12.0000	EA	\$0.68000	\$8.16	11/16/2018
Ship To:		1P16					
		2110 E. Governors Circle Houston TX 77092 United States					
						Schedule Total	\$8.16
						ReqID:	0000006942
Jessica Geter Jessica.Geter@txdmv.gov							
						Item Total for Line # 7	\$8.16
8-1	IVR50448 Mouse Pad w/Gel Wrist Pad, Nonskid Base, 10- 3/8 x 8-7/8, Black	204/68	4.0000	EA	\$6.15000	\$24.60	11/16/2018
Ship To:		1P00					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	\$24.60
						ReqID:	0000006945
Angela Gonzalez Angela.Gonzalez@txdmv.gov							
						Item Total for Line # 8	\$24.60

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9- 1	EVE522BP-2 MAX Alkaline Batteries, 9V, 2 Batteries/Pack	450/06	1.0000	PAK	\$7.85000	\$7.85	11/16/2018
	Ship To:	1P05					
		810 FM 2821 Huntsville TX 77349 United States					
						Schedule Total	<input type="text" value="\$7.85"/>
					ReqID: 0000006951		
	Brad Beaty Brad.Beaty@txdmv.gov					Item Total for Line # 9	<input type="text" value="\$7.85"/>
10- 1	UNV63001 General-Purpose Box Sealing Tape, 48mm x 54.8m, 3" Core, Tan, 6/Pack	832/32	30.0000	PKG	\$6.36000	\$0.00	CANCEL
	Ship To:	1P05					
		810 FM 2821 Huntsville TX 77349 United States					
						Schedule Total	<input type="text" value="\$0.00"/>
					ReqID: 0000006951		
	Brad Beaty Brad.Beaty@txdmv.gov					Item Total for Line # 10	<input type="text" value="\$0.00"/>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
11- 1	CLO01594CT Disinfecting Wipes, 7 x 8, Citrus Blend, 35/Canister, 12/Carton	450/41	1.0000	PKG	\$34.25000	\$34.25	11/16/2018
	Ship To:	1P00					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	\$34.25
				ReqID: 0000006956			
	Jackie Duckworth Jackie.Duckworth@txdmv.gov					Item Total for Line # 11	\$34.25
12- 1	UNV35673 Self-Stick Note Pads, Lined, 4 x 6, Yellow, 100-Sheet, 12/Pack	615/62	6.0000	PAK	\$7.83000	\$46.98	11/16/2018
	Ship To:	1P00					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	\$46.98
				ReqID: 0000006909			
	Claudia Leal Claudia.Leal1@txdmv.gov					Item Total for Line # 12	\$46.98

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13- 1	UNV15262 5 1/4 Inch Expansion File Pockets, Straight Tab, Letter, Redrope/Manila, 10/Box	615/41	1.0000	PAK	\$12.41000	\$12.41	11/16/2018
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Ship To: 1P00  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

Schedule Total

ReqID:  
0000006909

Claudia Leall  
 Claudia.Leall@txdmv.gov

Item Total for Line # 13

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature  
  
 11/13/2018