



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000005669**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **A** Date: **07/20/18** PO Method: **AT** Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** SOUTH TEXAS LIGHTHOUSE FOR THE BLIND  
PO BOX 9697  
CORPUS CHRISTI TX 78469-9697  
United States

**Ship To:** 1P16 - Houston Region  
2110 E. Governors Circle  
Houston TX 77092  
United States

**Vendor ID:** 1741495894 6

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Shawn C Goodnight  
**Phone:** 512/465-4197  
**Fax:** 512/465-5641  
**Email:** Shawn.Goodnight@txdmv.gov

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Vendor shall place purchase order number on each carton and shipping label.

TxSmartBuy purchase order #18166532 attached.

Per State of Texas contract pricing, contract #615-A1

**TxDMV Contact:**

Jessica Geter  
Jessica.Geter@TxDMV.gov  
(713) 316-6133

**South Texas Lighthouse for the Blind Contact:**

Janie Kaufman  
janiek@stlb.net  
(888) 255-8011 x380

**Authorized Signature**

*S Goodnight*

**07/20/2018**



**Texas Department of Motor Vehicles**  
**Business Unit # 60800**  
**Purchase Order # 0000005669**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
----------	------------------	------------	----------	-----	------------	--------------	----------

1- 1	Pad, Writing, Perforated, 5" x8", Legal Ruled, 50 Sheets, White, 12/ Pack, Freight Included Contract. Item #61562497300	615/62	2.0000	PKG	\$3.83000	\$7.66	07/23/2018
						<b>Schedule Total</b>	<input type="text" value="\$7.66"/>
						ReqID:	
						0000006415	
Contract: 615-A1 Contract Type: Term Delivery ARO (days): 2 Delivery Date: 7/23/2018 MPN: UNV57300 Manufacturer Name: UNIVERSAL OFFICE PRODUCTS						<b>Item Total for Line # 1</b>	<input type="text" value="\$7.66"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*S Gosdnight*

07/20/2018



# Purchase Order

## PO No. 18166532

Order Date: 7/20/2018

Internal Tracking No.: 60800 0000005669

**Contractor Info**

South Texas Lighthouse for the Blind  
17414958946  
4421 Agnes Street  
Corpus Christi, TX 78405

**Bill To**

4000 JACKSON AVENUE  
AUSTIN TX 78731

**Ship To**

Texas Department Of Motor Vehicles - 608  
2110 East Governors Circle  
HOUSTON TX 77092

**NOTE TO CONTRACTOR:** TxDMV Contact:

Jessica Geter  
Jessica.Geter@TxDMV.gov  
(713) 316-6133

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Dee Dorsey*

**TEXAS COMPTROLLER OF PUBLIC ACCOUNTS - CTPM**

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Shawn Goodnight	<a href="mailto:Shawn.Goodnight@TxDMV.gov">Shawn.Goodnight@TxDMV.gov</a>	(512) 465-4197

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61562	61562497300	<b>Pad, Writing, Perforated, 5"x8", Legal Ruled, 50 Sheets, White, 12/Pack, Freight Included</b> Contract: 615-A1 Contract Type: Term Delivery ARO (days): 2 Delivery Date: 7/23/2018 MPN: UNV57300 Manufacturer Name: UNIVERSAL OFFICE PRODUCTS	2	Pack	3.83	\$7.66

**Total \$7.66**