



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000005416

Payment Terms: NET30 Freight Terms: FOB Destination Ship Via: VNDR PCC: A Date: 05/29/18 PO Method: AT Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: LIBERTY DATA PRODUCTS INC
DBA- LIBERTY OFFICE PRODUCTS
PO BOX 630729
HOUSTON TX 77263-0729
United States

Ship To: 1P22 - San Antonio Region
15150 Nacogdoches Rd., Ste. 100
San Antonio TX 78247
United States

Vendor ID: 1760190901 7

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Monica C Hernandez
Phone:
Fax:
Email: Monica.Hernandez@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

TxSmartBuy Purchase Order 18139875

Authorized Signature


05/29/2018



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000005416

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1-1	Clips, Binder, Small, 3/4" Wide, 144/Pk	615/69	3.0000	PAK	\$2.68000	\$8.04	06/01/2018
						Schedule Total	\$8.04
						ReqID:	0000006182
Requestor: Seberina Palomarez (210) 731-2151						Item Total for Line # 1	\$8.04
2-1	Clips, Binder, Medium, 1-1/4" Wide, 1 Dozen	615/69	5.0000	DOZ	\$0.56000	\$2.80	06/01/2018
						Schedule Total	\$2.80
						ReqID:	0000006182
Requestor: Seberina Palomarez (210) 731-2151						Item Total for Line # 2	\$2.80
						Total PO Amount	\$10.84

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature


05/29/2018



Purchase Order

PO No. 18139875

Order Date: 5/29/2018
Internal Tracking No.: 0000005416

Contractor Info

Liberty Office Products
17601909017
PO Box 630729
Houston, TX 77263-0729

(800) 460-8900

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Texas Department Of Motor Vehicles - 608
15150 Nacogdoches Rd., Ste. 100
SAN ANTONIO TX 78247

NOTE TO CONTRACTOR: Requestor: Seberina Palomarez
Seberina.Palomarez@txdmv.gov
(210) 731-2151

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Dee Dorsey

TEXAS COMPTROLLER OF PUBLIC ACCOUNTS - CTPM

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	MONICA HERNANDEZ	monica.hernandez@txdmv.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UCM	Unit Price	Extended Price
1	61569	61569146553	Clips, Binder, Small, 3/4" Wide, 144/ Pk, Freight Included Contract: 615-A1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 6/1/2018 MPN: 36550BX Manufacturer Name: Business Source	3	Pack	2.68	\$8.04
2	61569	61569146551	Clips, Binder, Medium, 1-1/4" Wide, 1 Dozen, Freight Included Contract: 615-A1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 6/1/2018 MPN: 36551 Manufacturer Name: Business Source	5	Doz	0.56	\$2.80



Purchase Order

PO No. 18139875

Order Date: 5/29/2018

Internal Tracking No.: 0000005416

Total \$10.84