



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000004742
 Purchase Order Change Notice (# 6)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 01/11/18 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 08/27/20
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TOSHIBA AMERICA BUSINESS SOLUTIONS INC
 DBA TOSHIBA BUSINESS SOLUTIONS, USA
 FILE 57202
 LOS ANGELES CA 90074-7202
 United States

Ship To: See Detail Below

Vendor ID: 1330865305 7

Purchaser: Travis Reese
Phone: 512 4654180
Fax: 512/465-5641

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Bill To Fax:

Email: Travis.Reese@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Installation instructions:

The unit shall be supplied with complete installation instructions. Instructions shall be as detailed as possible.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

THE FOLLOWING APPLIES TO THE ENTIRE PURCHASE ORDER

This procurement is governed by the terms and conditions in DIR Contract Number DIR-TSO-3042.

The terms of the service shall commence on the date of execution of a Copier Lease Commencement Letter by Lessee OR 20 days after the delivery of the last piece of equipment and shall continue for 36 whole months.

MONTHS 1 - 12: NOVEMBER 1, 2018 - OCTOBER 31, 2019
 MONTHS 13 - 24: NOVEMBER 1, 2019 - OCTOBER 31, 2020
 MONTHS 25 - 36: NOVEMBER 1, 2020 - OCTOBER 31, 2021

This purchase order may be renewed with the same Terms and Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree.

Lease shall include delivery, setup, installation, removal, analyst services and onsite user training.

All supplies except paper shall be included at no additional charge for the life of the purchase order.

Ownership: The equipment is and shall at all times be and remain the property of the vendor.

Authorized Signature

Travis Reese, CTCD

08/27/2020



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The State shall exercise due care in the use, operations and maintenance of the equipment and shall not use, operate or maintain the equipment improperly.

TxDMV shall be relieved from risks of loss or damage to all equipment leased during the period of transportation, installation, and during the entire time the equipment is in the possession of TxDMV except when loss or damage is due to the fault or negligence of TxDMV.

The State shall not obtain property or casualty insurance protecting the vendor's equipment on State property. The vendor may obtain such insurance for its own account and assumes all costs associated with such insurance.

Maintenance: There shall be no escalation of maintenance costs for the duration of the lease period. The vendor shall keep equipment fully operations for the duration of the lease period. The vendor shall assume the cost of all repairs to the equipment including parts, labor, transportation and travel expenses.

Service technicians shall be fully qualified to work on the specific equipment, and shall have factory training with a minimum of one year hands on experience working on the specific equipment. Normal maintenance coverage shall be Monday through Friday, 8:00 AM to 5:00 PM. Vendor shall respond to maintenance calls within four (4) business hours.

TxDMV believes a lease is unlikely to be cancelled prior to the full lease term. However, TxDMV may terminate a lease period, with no termination charges assessed, when either funds are not appropriated by the Texas Legislature or for vendor non-performance in these instances:

*Consistent failure to respond to service calls within the required time frame. Consistent failure is defined as not responding at any or all locations on two (2) out of three (3) consecutive occurrences.

*On-Site maintenance performed by unqualified technicians. If TxDMV determines that the technician is unable to perform in accordance with the service requirements or fails to communicate effectively, the vendor shall immediately remove the technician.

Hardware upgrades are negotiable, are at TxDMV's discretion and shall be changed to TxDMV. Upgrades will not extend past the duration of the lease period regardless of when added.

Technology Upgrades: Any software or firmware full service maintenance upgrades available during the term of the lease shall be offered at no additional cost to TxDMV.

Upon expiration of lease Vendor must sanitize (multiple pass overwrite) the internal hard drive of the copier. The Vendor must provide TxDMV an attestation which includes the serial number of the copier that the hard drive was removed from and the date it was sanitized.

TxDMV Contact: Kayle Schoen
(512) 465-4236
Kayole.Schoen@TxDMV.gov

Toshiba Contact: Maryellen Harper
(512) 929-9096 x 264
Maryellen.harper@tbs.toshiba.com

POCN1 by Douglas Leach on 01/23/2018
Updated Line Item 1 from 200 copies to 2,000 copies per month.
Updated Line Item 2 from 201+ Copies to 2,001+ copies per month.

POCN2 by Douglas Leach on 4/30/2018
Added S/N S70167PHH0DT7T to copier on Line Item 1.

POCN3 by Douglas Leach on 06/25/2018
Updated term of service for Lines 1 and 2. Per vendor, machine was not installed until 01/31/2018.

POCN 4 Changed buyer from Douglas to Rodrigo on 10/26/2018
Updated price to match the quote. Effective 11/01/2018. Updated distributions.
POCN 5, 10/31/2019; REVISED BY DROSAS
CHANGED BUYER FROM RODRIGO GARCIA TO DEBRA ROSAS FOR PO EDITS
REDUCED PO LINE 2 QUANTITY FROM 18,000 TO 16,000
CANCELLED PO LINE 2 DISTRIBUTION 2.1.4 -(\$19.00)
REDUCED PO LINE 3 QUANTITY FROM 27 TO 22
CANCELLED PO LINE 3 DISTRIBUTION 3.1.3 -(\$422.05)
REASON: RELEASE FUTURE ENCUMBRANCES

POCN 6, Travis R, 08/27/2020: Added line 5, Lexmark XM3150 months 23 - 34. Added line 5, print overages for months 23 - 34. Updated buyer

Authorized Signature

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name for PO changes.

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	LEXMARK XM3150 35S6830 50PPM B&W. Accs: ADJUSTABLE STAND 35S8502Fax Board. Cost base = \$65.41. Service cost = \$19.00. Term of Service: 01/31/2018 - 10/31/2018. Includes 2000 copies per month S/N: S70167PHH0DT7T. Replacing S/N: SC8KD50955	985/27	9.0000	MO	\$67.31000	\$605.79	01/11/2018

Ship To: 1P12

Delivery Instructions:

4000 Jackson
Avenue
Austin TX 78731
United States

Schedule Total

Contract ID:
0000004742

ReqID:
0000005614

P.O 4742 machine S/N S70167PHH0DT7T.

Item Total for Line # 1

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Monthly Overages for LEXMARK XM3150 35S6830 50PPM B&W 2001+ billed @ \$0.0095 ea Term of Service: 01/31/2018 - 01/30/2021	985/27	16000.0000	EA	\$0.00950	\$152.00	01/11/2018

Ship To: 1P12

Delivery Instructions:

4000 Jackson
Avenue
Austin TX 78731
United States

Schedule Total

Contract ID:
0000004742

ReqID:
0000005614

Item Total for Line # 2

Authorized Signature

Travis P. ..., CTCD

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	LEXMARK XM3150 35S6830 50PPM B&W. Accs: ADJUSTABLE STAND 35S8502Fax Board. Cost base = \$65.41. Service cost = \$19.00. Term of Service: 11/1/2018 - 10/31/2021. Includes 2000 copies per month S/N: S70167PHH0DT7T. Replacing S/N: SC8KD50955	985/27	22.0000	MO	\$84.41000	\$1,857.02	10/30/2018
Ship To: 1P12		Delivery Instructions:					
4000 Jackson Avenue Austin TX 78731 United States							
						Schedule Total	\$1,857.02
Contract ID: 0000004742							
						Item Total for Line # 3	\$1,857.02
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Lexmark XM3150, Months 23-34 FY 2021 Funding	985/58	12.0000	MO	\$84.41000	\$1,012.92	08/27/2020
Ship To: 1P00		Delivery Instructions:					
4000 Jackson Avenue Austin TX 78731 United States							
						Schedule Total	\$1,012.92
ReqID: 0000009386							
						Item Total for Line # 4	\$1,012.92

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Monthly Overages for LEXMARK XM3150 35S6830 50PPM B&W	985/58	1000.0000	EA	\$0.00950	\$9.50	08/27/2020
	2001+ billed @ \$0.0095 eaB/W Overages						
	Ship To: 1P00						
	4000 Jackson Avenue Austin TX 78731 United States						
	Delivery Instructions:						
						Schedule Total	\$9.50
					ReqID: 0000009386		
						Item Total for Line # 5	\$9.50

Total PO Amount \$3,637.23

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

[Handwritten Signature], CTCD

08/27/2020