



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000004421
Purchase Order Change Notice (# 1)

Page: 1 of 3

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US MAIL** PCC: **E** Date: **09/2** PO Method: **9/17** **DG** Dispatch: **Dispatch** Rev Dt: **09/18/19**
Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: NATIONAL ASSOCIATION OF FLEET ADMINISTRATION
DBA NAFA FLEET MANAGEMENT ASSOCIATION
125 VILLAGE BLVD STE 200
PRINCETON NJ 08540-5753
United States

Ship To: 1P12 - Finance Admin Services
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1112050435 9

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Debra A Rosas
Phone: 512/465-1257
Fax: 512/465-5641
Email: Debra.Rosas@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Membership:

Membership and/or Dues for Professional Organizations, Texas Government Code, Title 10, Subtitle C, Chapter 2113, Sec. 2113.104

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

"Membership" Lobbying Prohibition

In accordance with Texas Government Code, § 556.005(b), as a state agency, the Texas Department of Motor Vehicles ("Department") may not use appropriated money to pay, on behalf of the Department or an officer or employee of the Department, membership dues to an organization that pays part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In accordance with Texas Government Code, § 556.008, as a state agency, the Department may not use appropriated money to compensate a state officer or employee who violates Texas Government Code, § 556.005.

In accordance with Texas Government Code, § 556.0055, a private entity or political subdivision that receives a payment of state funds may not use the funds to pay: (1) lobbying expenses incurred by the private entity or political subdivision; (2) a person or entity that is required to register with the Texas Ethics Commission under Texas Government Code, Chapter 305; (3) any partner, employee, employer, relative, contractor, consultant, or related entity of a person or entity described by section (2); or (4) a person or entity that has been hired to represent associations or other entities for the purpose of affecting the outcome of legislation, agency rules, ordinances, or other government policies. A private entity or political subdivision that violates Texas Government Code, § 556.0055 is not eligible to receive additional state funds.

Therefore, by accepting this purchase order (P.O.), awarded professional organization certifies that awarded professional organization does not currently pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist.

Further, awarded professional organization agrees that if on any date in the future, during the term of the membership(s) paid for under this P.O., awarded professional organization does pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist, then the membership(s) paid for by the Department under this P.O. will be automatically cancelled as of the date of the first payment by awarded professional organization of part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In addition, awarded professional organization shall notify the Department of the cancellation, and awarded professional organization shall pro-rate and automatically refund to the Department any Department payments already made for the remainder of the membership(s) term.

POCN 1, 9/18/2019; REVISED BY DROSAS

CHANGED THE PO BUYER FROM PAULA RAMSEY TO DEBRA ROSAS

CORRECTED THE SERVICE PERIOD ON PO LINE 3

PO TOTAL DID NOT CHANGE

Authorized Signature

Debra A Rosas CTPM, CTCM

09/23/2019

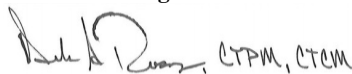


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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	FY2018 National Association of Fleet Administrators (NAFA) Fleet Management Association Membership. Member ID# 405628 11-1-2017 through 10-31-2018	963/20	1.0000	YR	\$299.40000	\$299.40	09/29/2017
						Schedule Total	\$299.40
Contract ID: 0000004421				ReqID: 0000005247			
Please mail application with warrant.							
						Item Total for Line # 1	\$299.40
2- 1	FY2019 National Association of Fleet Administrators (NAFA) Fleet Management Association Membership. Member ID# 405628 11-1-2018 through 10-31-2019	963/20	1.0000	YR	\$499.00000	\$499.00	09/29/2017
						Schedule Total	\$499.00
Contract ID: 0000004421				ReqID: 0000005247			
						Item Total for Line # 2	\$499.00

Authorized Signature

 CTPM, CTEM

09/23/2019



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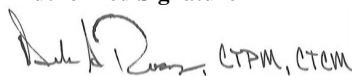
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	FY2020 National Association of Fleet Administrators (NAFA) Fleet Management Association Membership. Member ID# 405628SERVICE PERIOD: NOVEMBER 1, 2019 - OCTOBER 31, 2020	963/20	1.0000	YR	\$499.00000	\$499.00	09/29/2017
						Schedule Total	\$499.00
<u>Contract ID:</u> 0000004421				<u>ReqID:</u> 0000005247			
						Item Total for Line # 3	\$499.00
4- 1	National Association of Fleet Administrators (NAFA) Fleet Management Association NAFA Fleet 101 Web Series Training of 8 sessions total. 11-1-2017 through 10-31-2018.	075/89	1.0000	LOT	\$299.00000	\$299.00	09/29/2017
						Schedule Total	\$299.00
<u>Contract ID:</u> 0000004421				<u>ReqID:</u> 0000005247			
						Item Total for Line # 4	\$299.00
						Total PO Amount	\$1,596.40

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature



09/23/2019