Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000004349
Purchase Order Change Notice (# 1)

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **See Detail Below** PCC: **E** Date: **09/06/17** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **08/20/18**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: INTERNATIONAL INSTITUTE OF BUSINESS ANAL
701 ROSSLAND ROAD EAST, STE 356
WHITBY ON L1N 9K3
Canada

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1980531371 5

Purchaser: Paula A Ramsey
Phone: 512/465-4193
Fax: 512/465-5641
Email: Paula.Ramsey@TxDMV.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

"Membership" Lobbying Prohibition

In accordance with Texas Government Code, § 556.005(b), as a state agency, the Texas Department of Motor Vehicles ("Department") may not use appropriated money to pay, on behalf of the Department or an officer or employee of the Department, membership dues to an organization that pays part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In accordance with Texas Government Code, § 556.008, as a state agency, the Department may not use appropriated money to compensate a state officer or employee who violates Texas Government Code, § 556.005.

In accordance with Texas Government Code, § 556.0055, a private entity or political subdivision that receives a payment of state funds may not use the funds to pay: (1) lobbying expenses incurred by the private entity or political subdivision; (2) a person or entity that is required to register with the Texas Ethics Commission under Texas Government Code, Chapter 305; (3) any partner, employee, employer, relative, contractor, consultant, or related entity of a person or entity described by section (2); or (4) a person or entity that has been hired to represent associations or other entities for the purpose of affecting the outcome of legislation, agency rules, ordinances, or other government policies. A private entity or political subdivision that violates Texas Government Code, § 556.0055 is not eligible to receive additional state funds.

Therefore, by accepting this purchase order (60800 0000004349), awarded professional organization certifies that awarded professional organization does not currently pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist.

Further, awarded professional organization agrees that if on any date in the future, during the term of the membership(s) paid for under this P.O., awarded professional organization does pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist, then the membership(s) paid for by the Department under this P.O. will be automatically cancelled as of the date of the first payment by awarded professional organization of part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In addition, awarded professional organization shall notify the Department of the cancellation, and awarded professional organization shall pro-rate and automatically refund to the Department any Department payments already made for the remainder of the membership(s) term.
.
Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.
.

Authorized Signature

Paula Ramsey, CTCM, CTPM

08/22/2018

Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000004349
Purchase Order Change Notice (# 1)

This purchase order for the IIBA Memberships may be added to and/or renewed as long as the membership is needed by TxDMV and the funds are available.

POCN# 1 PAR 8-20-2018
Changed buyer from RG to PAR.
Renewing 1 and adding 2 new members to TxDMV memberships for the new period of 9-1-2018 through 8-31-2019.

TxDMV Contact:
Jessica De La Rosa - 512-465-1461 or Jessica.DeLaRosa@TxDMV.gov

Vendor Contact:
Ken Fulmer - 85729776 or finance@iiba.org
.
Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	International Institute of Business Analysis (IIBA) Membership Renewal Term: Sept. 6, 2017 - Aug. 31, 2018 Member: Jessica De La Rosa - 152748 Invoice: 54924	963/48	1.0000	EA	$110.00000	$110.00	09/07/2017

Schedule Total $110.00

Contract ID:
0000004349

ReqID:
0000005150

Item Total for Line # 1 $110.00

Authorized Signature

Paula Ramsey, CTCM, CTPM

08/22/2018

Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000004349
Purchase Order Change Notice (# 1)

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	**International Institute of Business Analysis (IIBA) Membership Renewal Term: August 31, 2018 - Aug. 31, 2019 Member: Jessica De La Rosa - 152748 Invoice: 89981**	963/48	**1.0000**	**EA**	**$110.00000**	**$110.00**	**09/01/2018**

Schedule Total $110.00

Contract ID:
0000004349

ReqID:
0000006548

Item Total for Line # 2 $110.00

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	**International Institute of Business Analysis (IIBA) Membership: 9-31-2018 through 8-31-2019. New Member: Corby Quigley-Order# 90070 Invoice# 5b5b30d84d4ea. New Member: Conrad Munoz-Order# 92767 Invoice# 9265**	963/48	**2.0000**	**EA**	**$125.00000**	**$250.00**	**09/01/2018**

Schedule Total $250.00

Contract ID:
0000004349

ReqID:
0000006548

Item Total for Line # 3 $250.00

Total PO Amount $470.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

.
Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

Paula Ramsey, CTCM, CTPM

08/22/2018