Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000004114
Purchase Order Change Notice (# 4)

Payment Terms:  NET30
Freight Terms:  FOB
Ship Via:  NA
PCC:  0
Date:  06/20/17
PO Method:  DG
Dispatch:  Dispatch Via Print
Rev Dt:  08/31/20

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor:  PITNEY BOWES
PO BOX 223648
PITTSBURGH PA 15250-0001
United States

Bill To:  4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID:  1841386389 7

Purchaser:  Patricia Campos
Phone:
Fax:

Email:  Patricia.Campos@txdmv.gov

Bill To Fax:
Bill To Email:  DMV_FIN-INVOICES@txdmv.gov

PO Information:

- Postage:
  General Appropriations Act, Texas Government Code, Title 10, Subtitle C, Chapter 2113, Sec. 2113.103

- Change Orders:
  Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

- Payment:
  Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

  Note: warrants will not be issued to a vendor without a current Texas Identification Number.

  Quantity(ies):
  Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any increased or decreased quantity(ies).

  Each SVCU (service unit) is priced at $1.00. A SVCU is a TxDMV internal system unit of measure. Vendor shall invoice at the price(s) for work authorized under the purchase order.

  This is a non-biddable procurement so this purchase order can be renewed or added to as long as it is needed by TxDMV.

  TxDMV Contact:  Richard "Rich" Mayer
  Telephone:  512-465-4084
  Email:  Richard.Mayer@txdmv.gov
  or Ann Pierce
  Telephone:  512-465-4100
  Email:  Ann.Pierce@txdmv.gov

Authorized Signature:

Patricia Campos, Contract Administrator

08/31/2020
POCN# 1 PAR 7-26-2018  
Adding Postage for Pitney Bowes Mail Meter S/N 0025066  
Postage Account: 19674498 - Austin, TX  

Future funds will be added on an as needed basis up to 175K  
New Service Period: 9/1/2018 - 8/31/2019  
Current PO #60800 0000004114  

Service period beginning September 1, 2020 and ending August 31, 2021  

Contract Monitor: Chris Sturm  
Chris.Sturm@TxDMV.gov  
512-465-3835  
POCN #3 dated 8/31/2020, PCampos  
add line #4, increase amount $200,000;  
original PO amount $430,000.00;  
New PO amount $630,000.00;  
Reason: Extend term 9/1/2020 end 8/31/2021, add FY21 funding  
RE: Reqn9594  
...  
...  

POCN #4, Change contract specialist name from  
Ron Dale Hunter to Patricia Campos, CTPM, CTCM  
...  
All original terms and conditions shall remain the same.  
...  

POCN #2 by S. Goodnight 7/25/2019: To add PR #7898 to purchase order and to change name of buyer to S. Goodnight.  
...  

POCN #3  
Ron Hunter  
08/15/2019  
Change buyer from Shawn Goodnight to Ron Hunter.  
...
<table>
<thead>
<tr>
<th>Line-Sch</th>
<th>Line Description</th>
<th>Class/Item</th>
<th>Quantity</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Extended Amt</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>1-1</td>
<td>Postage for Pitney Bowes Mail Meter S/N 0025066 Postage Account: 19674498 - Austin, TX</td>
<td>963/57</td>
<td>175000.0000</td>
<td>UNT</td>
<td>$1.00000</td>
<td>$175,000.00</td>
<td>08/31/2017</td>
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<td>Service Period: 9/01/17 - 8/31/18</td>
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<td>Ship To:</td>
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<td>4000 Jackson Avenue Austin TX 78731 United States</td>
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<td>2-1</td>
<td>Postage for Pitney Bowes Mail Meter S/N 0025066 Postage Account: 19674498 - Austin, TX Service Period: 9/01/18- 8/31/19</td>
<td>963/57</td>
<td>55000.0000</td>
<td>EA</td>
<td>$1.00000</td>
<td>$55,000.00</td>
<td>09/01/2018</td>
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<td>3-1</td>
<td>Meter load for Pitney Bowes postage</td>
<td>963/57</td>
<td>25000.0000</td>
<td>EA</td>
<td>$1.00000</td>
<td>$25,000.00</td>
<td>07/25/2019</td>
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**Ship To:** 1P12

4000 Jackson Avenue
Austin TX 78731 United States

**Delivery Instructions:**

Schedule Total $25,000.00

**ReqID:** 0000007898

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Buffer to cover unexpected end of year shortcomings FY19.

PO # 60800 0000004114

Pitney Bowes postage meter S/N 0025066

Postage account: 19674498

TxDMV Contact: Rich Mayer

Telephone: 512-465-4084

Email: Richard.Mayer@txdmv.gov

or Chris Sturm

Telephone: 512-465-3835

Email: Chris.Sturm@txdmv.gov

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<tbody>
<tr>
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<td>Postage for Pitney Bowes Mail Meter S/N 0025066</td>
<td>963/57</td>
<td>175000.0000</td>
<td>UNT</td>
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**Ship To:** 1P12

4000 Jackson Avenue
Austin TX 78731 United States

**Delivery Instructions:**

Schedule Total $175,000.00

**ReqID:** 0000007894

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Item Total for Line # 3 $25,000.00

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Item Total for Line # 4 $175,000.00

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Authorized Signature

[Signature]

08/31/2020
<table>
<thead>
<tr>
<th>Line-Sch:</th>
<th>Line Description:</th>
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<td>5-1</td>
<td>FY21 Postage Charges for Austin Headquarters. Service period beginning September 1, 2020 and ending August 31, 2021</td>
<td>963/57</td>
<td>200000.0000</td>
<td>UNT</td>
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<td>$200,000.00</td>
<td>09/01/2020</td>
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**Ship To:** 1P00

4000 Jackson Avenue
Austin TX 78731
United States

**Delivery Instructions:**

Schedule Total $200,000.00

**ReqID:** 0000009594

Budget_Cert Form FY2021-HQ_Postage-8-13-20.pdf
Payment_request_form_v2.pdf

**Item Total for Line # 5** $200,000.00

**Total PO Amount** $630,000.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: [http://www.txdmv.gov/contractors-vendors](http://www.txdmv.gov/contractors-vendors)

Authorized Signature: [Signature]

08/31/2020