



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000004070

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **PREPAY AND ADD** Ship Via: **VNDR** PCC: **0** Date: **07/06/17** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD)
PO BOX 99
HUNTSVILLE TX 773420099
United States

Ship To: IP18 - Lubbock Region
135 Slaton Road
Lubbock TX 79404
United States

Vendor ID: 3696696696 6

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Council on Competitive Government (CCG):
Texas Government Code, Title 10, Subtitle D, Chapter 2162, Subchapter A, Sec 2162.1

Contract: 966-B1

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore " _ " between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

TxDMV Contact:
Cindy Robinson - 806-748-2911 or Cindy.Robinson@TxDMV.gov

Vendor Contact:
Alan Webb - 254-883-1536 or tci@tdcj.texas.gov

Authorized Signature

Rhonda Gips CRM, CCM

07/06/2017



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000004070

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1-1	Business Cards, 3.5" x 2", 100 lb. White Smooth Cover; 1-Sided; Full Color, Form # DMV-108, 500/box	966/07	1.0000	BOX	\$12.75000	\$12.75	08/05/2017
							Schedule Total <input type="text" value="\$12.75"/>
							ReqID: 0000004740
RITA GUTIERREZ Customer Service Representative Lubbock Regional Service Center Vehicle Titles and Registration Division O 806.748.2900 F 806.748.2903 Rita.Gutierrez@TxDMV.gov 135 SLATON ROAD, LUBBOCK, TEXAS 79404 www.TxDMV.gov							Item Total for Line # 1 <input type="text" value="\$12.75"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature
 Rhonda Lipscomb CTM, CTCM
 07/06/2017

1707-005



BID QUOTATION
Texas Correctional Industries
Hobby Unit Printing Facility
Vendor ID# 1-74-600-1431
742 FM 712
Marlin, TX 76661-4685
Phone: (254) 883-1536
Fax: (254) 883-1537



Customer: TEXAS DEPARTMENT OF
MOTOR VEHICLES

Contact: RHONDA GIPS
Phone: (512) 465-4199
Fax: (512) 465-5641
EMAIL: rhonda.gips@txdmv.gov

TCI Bid #1707-005

Job Description: Business Cards (Digital Printing)

- 1.1 Bid prices are considered firm for acceptance from date of quote response to August 31, 2017.
- 1.2 Delivery will be 12 days after receipt of order or 7 days after receipt of proof Approval. (ARO)
- 1.3 Shipping information:
 - (a) Orders totaling \$50.00 or more will be shipped F.O.B. Destination, freight prepaid and included to a single destination.
 - (b) Orders less than \$50.00 will be shipped prepaid and added to invoice as a separate line item.
 - Freight Charge is \$5.55 for 1-2 boxes, \$6.60 for 3-4 boxes and \$7.70 for 5 boxes.
- 1.4 All Business cards printed on recycled paper.
- 1.5 Vendor contact is listed at the end of the contract.
- 1.6 Vendor shall include boxing in an appropriate box and labeling of contents and quantities.
- 1.7 No under-runs allowed. Over-runs will be accepted at no charge.
- 1.8 Each order will require a separate invoice to the qualified entity. Due to qualified entity's accounting procedures, payments may be received individually by name of card requested. Vendor shall provide the Texas Department of Motor Vehicle's Purchase Order number on all invoices and packing slips.
- 1.9 Paper Stock: Recycled, Starbright Opaque White 100lb Smooth Cover, Brightness 90-93

1707-005



BID QUOTATION
Texas Correctional Industries
Hobby Unit Printing Facility
Vendor ID# 1-74-600-1431
742 FM 712
Marlin, TX 76661-4685
Phone: (254) 883-1536
Fax: (254) 883-1537



Customer: TEXAS DEPARTMENT OF
MOTOR VEHICLES

Contact: RHONDA GIPS
Phone: (512) 465-4199
Fax: (512) 465-5641
EMAIL: rhonda.gips@txdmv.gov

TCI Bid #1707-005

- 2.0 Printing Specifications:
- (a) May be printed on one or both sides.
- 2.1 Printing Specifications:
- (a) May be printed on one side or both sides.
 - (b) No cards larger than 3.5 x 2 in this quotation.
 - (c) Prices include state seals, composition (in English) and typesetting, make-ready, one Faxed pre-press proof, paper stock, press work, boxing and cards.
 - (d) Special logos and artwork are to be furnished by electronic file or camera-ready by the ordering entity.
 - (e) A complete sample with all information for each individual should be sent with each purchase order.
- 2.2 Typesetting and Proofing:
- (a) There is no required standardization of State Business Card type or style.
 - (b) The vendor is prepared to receive orders in various typesetting styles and colors.
 - (c) Reorders of existing cards: Sample should be sent to vendor.
 - (d) The vendor should match the sample as much as possible or make changes indicated.
 - (d) If there are changes or it is a new card, a faxed or on-line prepress proof may be requested by the ordering entity prior to printing.
- 2.3 Class and Item Number for Business Cards: 966-36
- 2.4 Pricing is as follows regardless of number of colors:
- DMV-0107: 250/BOX, 1-SIDED = \$9.25
 - DMV-0107.01: 250/BOX, 2-SIDED = \$11.75
 - DMV-0108: 500/BOX, 1-SIDED = \$12.75
 - DMV-0108.01: 500/BOX, 2-SIDED = \$15.25
 - DMV-0109: 1000/BOX, 1-SIDED = \$22.25
 - DMV-0109.01: 1000/BOX, 2-SIDED = \$25.25

1707-005



BID QUOTATION
Texas Correctional Industries
Hobby Unit Printing Facility
Vendor ID# 1-74-600-1431
742 FM 712
Marlin, TX 76661-4685
Phone: (254) 883-1536
Fax: (254) 883-1537



Customer: TEXAS DEPARTMENT OF
MOTOR VEHICLES

Contact: RHONDA GIPS
Phone: (512) 465-4199
Fax: (512) 465-5641
EMAIL: rhonda.gips@txdmv.gov

TCI Bid # 1707-005

2.5 **Vendor Information**
Texas Correctional Industries
Hobby Unit
Hobby Printing Facility
742 FM 712
Marlin, TX 76661-4685
Phone: (254) 883-1536
Fax: (254) 883-1537

Contact: Don Moorep

If you have any questions, please contact Ruble Walker at the above number.

Don Moore
Authorized By
Don Moore, Accountant

July 5, 2017
Date

1707-005



BID QUOTATION

Texas Correctional Industries
Hobby Unit Printing Facility
742 FM 712, Marlin, TX 76661-4685



Phone (254) 883-5561 Fax: (254) 883-1537

Agency: TEXAS DEPARTMENT OF MOTOR VEHICLES	Reference #:
Contact: Rhonda Gips	Date: 7/5/2017
Email: rhonda.gips@txdmv.gov	TCI Bid #: 1707-005
Telephone: (512) 465-4199 Fax: (512) 465-5641	
Estimated Requested By:	Projected File Ready By:
	Projected Due Date:

Form #	N/R	Description	Qty.	Uom	Price	Extension
3	DMV-0108	BUSINESS CARD, DEPARTMENT OF MOTOR VEHICLES (500 BX)	1	BX	\$12.750	\$12.75

Specifications: 3.5x2, 100 WHITE SMOOTH COVER, 1-SIDE, FULL COLOR, (BOX = 500 CARDS)

Form #	N/R	Description	Qty.	Uom	Price	Extension
4	DMV-0108.01	BUSINESS CARD, 2-SIDED, DEPARTMENT OF MOTOR VEHICLES (500 BX)	1	BX	\$15.250	\$15.25

Specifications: 3.5x2, 100 WHITE SMOOTH COVER, 2-SIDE, FULL COLOR, (BOX = 500 CARDS)

Thank you!

Approved by: Don Moore
Don Moore

Price includes delivery F.O.B. your destination unless otherwise stated.
This quote is good for 30 days from bid date. Please respond within time period.

RITA GUTIERREZ

Customer Service Representative
Lubbock Regional Service Center
Vehicle Titles and Registration Division

☎ 806.748.2900 ☎ 806.748.2903

Rita.Gutierrez@TxDMV.gov

135 SLATON ROAD, LUBBOCK, TEXAS 79404

www.TxDmv.gov