



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003688
Purchase Order Change Notice (# 1)

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **Q** Date: **03/01/17** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **03/03/17**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: EXPLORE INFORMATION SERVICE LLC
PO BOX 203489
DALLAS TX 753203489
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1810572768 1

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Ron Dale Hunter
Phone: 512/465-5808
Fax: 512/465-5641
Email: Ron.Hunter@TxDMV.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Estimating 110 hours for the cost of \$13,200.00 which shall include analysis, development, testing, project management, and coordination/communication, not to exceed \$15,000.00.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

These specifications and/or requirements are being advertised under Texas Government Code, Title 10, Subtitle D, Chapter 2155.067, Proprietary Purchase and under approved Department of Information Resources (DIR) Exemption Waiver Number WA-02-17-8298 Case Number 00053884, authorized on March 1, 2017.

The term of this contract shall begin on 3/6/17 and shall terminate on 4/30/17.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Reference Explore Information Services Statement of Work for the Texas International Registration Program (TxIRP) Audit Netting Programming and Support services to implement Audit Netting within the TxDMV Motor Carrier Division (MCD).

TxDMV Contact(s):

Authorized Signature

03/03/2017



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Richard Goldsmith, Manager
 Motor Carrier Operations
 512-465-1430
 Richard.Goldsmith@txdmv.gov

Jimmy Archer, Director
 Motor Carrier Division
 512-465-1380
 jimmy.archer@txdmv.gov

Explore Information Services, LLC Contact:
 John Christenson
 John.Christenson@exploredata.com

POCN # 1
 3/3/17 -Ron Hunter
 Internal revision to change Accounting Code from 724200 to 729900 and to update term of contract.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	TxDMV TxIRP Audit Netting Programming and Support services to implement Audit Netting within the TxDMV MCD. Term: 3/6/17 through 4/30/17	920/40	15000.0000	EA	\$1.00000	\$15,000.00	03/01/2017
						Schedule Total	<input type="text" value="\$15,000.00"/>
						<u>ReqID:</u> 0000004214	
						Item Total for Line # 1	<input type="text" value="\$15,000.00"/>
						Total PO Amount	<input type="text" value="\$15,000.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

R Hunter, CTPM

03/03/2017



Audit Netting

By Explore Information Services



Date: January 27, 2017

Changes to TxIRP System for Audit Netting

1. Voucher Files

- a. Exclude Audits from Voucher Files
- b. Not changing any other reports as the audit payments will be restricted to their own batch and limited to audit payments only

2. RTS Files

- a. No changes
- b. Will continue to send audit transactions where the 05 IRPRTS-TYPE-OF-CHANGE-FLAG = 'X'

3. Create New Regional Office (that only takes audit payments)

- a. Create a new regional office where the payment module will be programed to accept audit payments only. Name of office TBD by Texas.
- b. Regional employees will need to create a new user id assigned to this office in order to process audit payments
- c. (remember to call the Close Finance Batch SP when moving change into each environment)

4. Payment Method

- a. System to only allow audit payments to be made from the new regional office
- b. System to restrict all other payments except audit payments to be made from the regional office
- c. Do not allow ePayments to process audit payments (stop user before gateway record is created)

5. Payment Pages

- a. If audit invoice is selected from non audit region to be paid, provide an error message/instructions on how to process an audit payment

Project Estimates

1. Estimates (includes analysis, development, testing, project management and coordination/communication)
 - a. 110 hours for cost of \$13,200