



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000003593
Purchase Order Change Notice (# 5)

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **0** Date: **02/01/17** PO Method: **LS** Dispatch: **Dispatch Via Print** Rev Dt: **03/26/19**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: CORPUS CHRISTI REGIONAL TRANSPORTATION
602 N STAPLES ST
CORPUS CHRISTI TX 78401-2416
United States

Ship To: See Detail Below

Vendor ID: 1742390259 6

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Sarah Marie Gresham
Phone: 512/465-4199
Fax: 512/465-5641
Email: Sarah.Gresham@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

State Lease 303-7-20538 Corpus Christi Regional Service Center
Address: 602 N Staples
Corpus Christi, Texas 78405

Terms of Lease: This lease shall be for a period of 120 months commencing on the 1st day of April 2017 and ending on the 31st day of March 2027, unless sooner terminated as hereinafter provided.

By mutual agreement between Lessee and Lessor, this lease may be renewed up to 2 times for a period up to 60 month each, under the same terms and conditions. Lease attached.

We will only have the current year on the PO and will add each new year to encumber the funds.

The first eligible CPI rent adjustment for this lease will be April 1, 2018

Facilities Contact: Ann Pierce
Telephone Number: 512-465-4100
Lease Payments

TX Gov Code, Sec. 2167.002, Lease payments for district office space for certain agencies and programs.

Authorized Signature

Sarah M. Gresham, CTCM, CTCF

03/26/2019



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POCN# 1 PAR 3-16-2018

Line# 2 - Adding additional funds for the next year.

POCN# 2 PAR 8-20-2018

Line# 3 - Adding additional funds for the CPI Increase.

POCN# 3 SMG 3-25-2019

Line# 4 - Adding additional funds for the remainder of FY 2019, for the service period of 4-1-2019 to 8/31/2019.

POCN# 4 SMG 3-25-2019

Changed Buyer from Paula Ramsey to Sarah Gresham.

POCN# 5 SMG 3-26-2019

Changed Line 4 description to: State Lease 303-7-20538 - TxDMV Corpus Christi Regional Service Center. Period of Lease is 4-1-2019 through 3-31-2020. This line is for the period of service 4-1-2019-8-31-2019.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	State Lease 303-7-20538 Corpus Christi Regional Service Center. Period of lease 4-1-2017 through 3-31-2027 This line is for the period of 4-1-2017 3-31-2018.	971/45	12.0000	MO	\$3,737.79000	\$44,853.48	04/01/2017
Ship To:		1P12 4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	\$44,853.48
<u>Contract ID:</u> 0000003593				<u>ReqID:</u> 0000004065			
						Item Total for Line # 1	\$44,853.48

Authorized Signature

Sarah M. Gresham, CTCM, CTCB

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	State Lease 303-7-20538 Christi Regional Service Center. Period of lease 4-1-2017 through 3-31-2027. This line is for the period of 4-1-2018 through 3-31-2019.	971/45	12.0000	MO	\$3,737.79000	\$44,853.48	04/01/2018
Ship To:		1P12					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	\$44,853.48
<u>Contract ID:</u> 0000003593				<u>ReqID:</u> 0000005850			
						Item Total for Line # 2	\$44,853.48
3- 1	CPI Increase - State Lease 303-7-20538 Christi Regional Service Center. Period of lease 4-1-2017 through 3-31- 2027. This line is for the period of 4-1-2018 through 3- 31-2019.	971/45	12.0000	MO	\$39.25000	\$471.00	04/01/2018
Ship To:		1P12					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	\$471.00
<u>Contract ID:</u> 0000003593				<u>ReqID:</u> 0000006404			
Effective April 1, 2018, the total rent amount will be increased by \$39.25 per month resulting in a new rent amount of \$3,777.04 per month.							
						Item Total for Line # 3	\$471.00

Authorized Signature

Sarah M. Gresham, CTM, CTC

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	State Lease 303-7-20538 - TxDMV Corpus Christi Regional Service Center. Period of Lease is 4-1-2019 through 3-31-2020. This line is for the period of service 4- 1-2019-8-31-2019.	971/45	5.0000	MO	\$3,777.04000	\$18,885.20	03/31/2019
Ship To:		1P07					
		602 N. Staples Street Corpus Christi TX 78401 United States					
						Schedule Total	\$18,885.20
<u>Contract ID:</u> 0000003593				<u>ReqID:</u> 0000007257			
						Item Total for Line # 4	\$18,885.20

Total PO Amount \$109,063.16

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Sarah M. Gresham, CTCM, CTCB

03/26/2019