



Texas Dept of Motor Vehicles
Purchase Order # 60800 0000002159

Payment Terms: NET30 Freight Terms: FOB Destination Ship Via: NA PCC: E Date: 01/25/16 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ATC BUSINESS SOLUTIONS
PO BOX 200358
AUSTIN TX 787200358
United States

Ship To: 1P24
2203 Austin Avenue
Waco TX 76701
United States

Vendor ID: 1741955176

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Fax:
Email: DMV\_FIN-INVOICES@TxDMV.gov

PO Information:
Per Email Dated 1/20/16
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.
Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@TxDMV.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.
Note: Warrants will not be issued to a vendor without a current Texas Identification Number.
TxDMV Contact: Stephanie Powell - 254-296-2716 or Stephanie.Powell@TxDMV.gov
Vendor Contact: Stafford O'Neal - 512-454-2688 or Stafford@atc1.com

Authorized Signature

Rhonda Gips

01/25/2016



**Texas Dept of Motor Vehicles**  
**Purchase Order # 60800 000002159**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	One Year Maintenance Warranty - DestroyIt 4002 Cross Cut Shredder S/N 4062510  Service Period: 3/15/16 - 3/14/17	939/59	1.0000	YR	349.00000	349.00	03/15/2016
						<b>Schedule Total</b>	<input type="text" value="349.00"/>
<u>Contract ID:</u> 0000002159				<u>ReqID:</u> 0000002336			
						<b>Item Total for Line # 1</b>	<input type="text" value="349.00"/>
						<b>Total PO Amount</b>	<input type="text" value="349.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**  
Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**  
*Rhonda Kipster*  
**01/25/2016**

## Gips, Rhonda

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**From:** Leach, Douglas  
**Sent:** Monday, January 25, 2016 11:03 AM  
**To:** Gips, Rhonda  
**Subject:** FW: TxDMV Purchaser Order 608-12-00792

Serial number 4062510.  
Additional info below.

### Douglas Leach, CTP

Purchaser  
Finance and Administrative Services

Phone: 512-465-4180 Fax: 512-465-7532

Tell us how we're doing. Complete our [customer satisfaction survey](#).

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**From:** Stafford Oneal [mailto:stafford@atc1.com]  
**Sent:** Thursday, January 21, 2016 8:51 AM  
**To:** Leach, Douglas  
**Subject:** RE: TxDMV Purchaser Order 608-12-00792

Depends how the machine is used. Normal use probably 10 years. I have some customer that wear /abuse them and life is 5 years, yet I have others that have had them 12 years and are still good. They are German engineered and tend to last well.

Regards,  
Stafford  
ATC  
(512)454-2688

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**From:** Leach, Douglas [mailto:Douglas.Leach@txdmv.gov]  
**Sent:** Wednesday, January 20, 2016 3:52 PM  
**To:** Stafford Oneal  
**Subject:** RE: TxDMV Purchaser Order 608-12-00792

Thank you. Can you also please let me know the general life duration of one of these shredders is typically?

### Douglas Leach, CTP

Purchaser  
Finance and Administrative Services

Phone: 512-465-4180 Fax: 512-465-7532

Tell us how we're doing. Complete our [customer satisfaction survey](#).

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**From:** Stafford Oneal [<mailto:stafford@atc1.com>]  
**Sent:** Wednesday, January 20, 2016 2:34 PM  
**To:** Leach, Douglas  
**Subject:** RE: TxDMV Purchaser Order 608-12-00792

\$349.00

Regards,  
Stafford  
ATC  
(512)454-2688

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**From:** Leach, Douglas [<mailto:Douglas.Leach@txdmv.gov>]  
**Sent:** Tuesday, January 19, 2016 3:30 PM  
**To:** [stafford@atc1.com](mailto:stafford@atc1.com)  
**Subject:** TxDMV Purchaser Order 608-12-00792

Good Afternoon Stafford,  
The warranty for our Destroyit 4002 Cross Cut Shredder purchased in 2012 on TxDMV PO 608-12-00792 for our Waco Regional Service Center will expire. Would you be able to send me a quote for an additional 1 year warranty?

**Douglas Leach, CTP**  
Purchaser  
Finance and Administrative Services

Phone: 512-465-4180 Fax: 512-465-7532

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