



**Texas Dept of Motor Vehicles**  
**Purchase Order # 60800 0000001568**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **A** Date: **09/09/15** PO Method: **AT** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** OFFICEMAX  
 PO BOX 101705  
 Atlanta GA 30392-1705  
 United States

**Ship To:** IP00  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1341573735

**Purchaser:** Lilia VanderWal  
**Phone:** 512/465-5808  
**Fax:** 512/465-5641  
**Email:** Lilia.VanderWal@TxDMV.gov

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Fax:**  
**Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@TxDMV.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

**Authorized Signature**

*Lilia A. VanderWal, CPA, CFM*

**09/09/2015**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	INPLACE - HEAVY-DUTY EXPANDING WALLETS - 3-1/2", 5/PACK, LET F1OM03287	615/41	20.0000	BOX	15.92000	318.40	09/10/2015
						<b>Schedule Total</b>	<input type="text" value="318.40"/>
						<u>ReqID:</u> 0000001659	
Supplier Part Number: F1OM03287 Manufacturer Part #: OM03287 Manufacturer: TOPS UNSPSC: 44122033						<b>Item Total for Line # 1</b>	<input type="text" value="318.40"/>
2- 1	Lee - Sortkwik Fingertip Moisteners - 0.38 oz, 3 Pack A910053	605/46	2.0000	PKG	1.73000	3.46	09/10/2015
						<b>Schedule Total</b>	<input type="text" value="3.46"/>
						<u>ReqID:</u> 0000001659	
http://www.txsmartbuy.com/product/2672327 Supplier Part Number: A910053 Manufacturer Part #: 10053 Manufacturer: LEE PRODUCTS COMPANY UNSPSC: 44121622						<b>Item Total for Line # 2</b>	<input type="text" value="3.46"/>

Authorized Signature

*Julia A. VanderWal, CPA, CCM*

09/09/2015



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Black - Pen, Gel Ink, 0.7mm, Retractable, Rubber Grip, Zebra Sarasa G36208023010	620/80	6.0000	PKG	6.01000	36.06	09/10/2015
						Schedule Total	36.06
						ReqID:	0000001659
Commodity Code: 62080230105 Min. Order Quantity: 1 Delivery Days: 14 NIGP Code: 62080						Item Total for Line # 3	36.06
4- 1	Post-It - Note Pads in Canary Yellow - Yellow, 12/Pack, 3" x 5" A2635-YW	615/62	2.0000	DOZ	13.86000	27.72	09/10/2015
						Schedule Total	27.72
						ReqID:	0000001659
Supplier Part Number: A2635-YW Manufacturer Part #: 635-YW						Item Total for Line # 4	27.72
5- 1	OfficeMax - Clear Plastic Tabs for Hanging Folders - 25/Pack F5OM97199	615/39	3.0000	PKG	3.18000	9.54	09/10/2015
						Schedule Total	9.54
						ReqID:	0000001659
Supplier Part Number: F5OM97199 Manufacturer Part #: OM97199						Item Total for Line # 5	9.54

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
6-1	TIBH - Copy Paper - 92, 8-1/2" x 11", 20 lb G36452121016	645/33	20.0000	CTN	37.47000	749.40	09/10/2015
						Schedule Total	749.40
						ReqID:	0000001659
http://www.txsmartbuy.com/product/2672425							
Supplier Part Number: G3645212101674 Manufacturer Part #: 645212101674 Manufacturer: TIBH INDUSTRIES							
						Item Total for Line # 6	749.40
7-1	Dryline Mini Correction Tape 1/5" X 197" Non-refillable 5/PK A95032315	615/29	1.0000	PKG	7.11000	7.11	09/10/2015
						Schedule Total	7.11
						ReqID:	0000001659
Supplier Part Number: PAP5032315 Manufacturer Part #: 5032315 Manufacturer: SANFORD Order in Increment Quantity: 1 UNSPSC: 44121801							
						Item Total for Line # 7	7.11
						Total PO Amount	1151.69

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*Julia A. VanderWal, CPA, CFM*

09/09/2015