



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000000716
Purchase Order Change Notice (# 13)

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Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** VNDR **PCC:** 0 **Date:** 03/06/15 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 03/08/21

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: RR DONNELLEY
9600 GREAT HILLS TRL
SUITE 150W
USA
AUSTIN TX 78759-6387
United States

Ship To: 1P12 - Finance Admin Services
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1361004130 6

Purchaser: Jason K Adams
Phone: 512/465-4181
Fax: 512/465-5641

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Bill To Fax:

Email: jason.adams@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

-
Tamper-proof security seals shall be broken and replaced by authorized TxDMV personnel. In the event the tamper-proof seal is broken and replaced by any person(s) other than TxDMV personnel or authorized agent, shipment will be refused and returned to the vendor at no additional cost to TxDMV.

-
TxDMV will authorize blanket releases against the purchase order over the term of the purchase order. Printing and shipment shall not commence until vendor has received written approval from authorized TxDMV personnel.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

-
Note: warrants will not be issued to a vendor without a current Texas Identification Number.

-
The term of this blanket purchase order will be thirty six (36) months beginning on March 10, 2015 and continue through March 9, 2018, with options for two (2), thirty six (36) month renewals at the same terms and conditions. Cost will be agreed upon by both parties at each renewal option.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Council on Competitive Government (CCG)

TX Gov Code, Title 10, Subtitle D, Chapter 2162, Subchapter A, Sec 2162.1

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Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Authorized Signature

Jason Adams, MIS, CTGM, CTCO

03/08/2021



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-
Purchase Order #0000000716 attached; Term September 1, 2020 through March 9, 2021; This purchase requisition will establish FY 2021 funding that is required in order for TxDMV to continue the printing and delivery of Texas Certificate of Title (VTR-30-C), and Certified Copy of Texas Certificate of Title (VTR-30-CCO) forms. This will allow TxDMV to continue and be able to provide certificates of vehicle ownership to vehicle owners as required in compliance with the Certificate of Title Act (Texas Transportation Code title 7, Subtitle A, Chapter 501). Board approval is not required.
Purchase Order #716 attached; Term September 1, 2020 through March 9, 2021; This purchase requisition will establish FY 2021 funding that is required in order for TxDMV to continue the printing and delivery of Texas Certificate of Title (VTR-30-C), and Certified Copy of Texas Certificate of Title (VTR-30-CCO) forms. This will allow TxDMV to continue and be able to provide certificates of vehicle ownership to vehicle owners as required in compliance with the Certificate of Title Act (Texas Transportation Code title 7, Subtitle A, Chapter 501). Board approval is not required.
-
POCN #1 - 06/24/2016 (JSK): Added Lines 4, 5 and 6 due to cost increase for balance of remaining units. In order to enhance security of titles, document control numbers will now be printed on the back of the title documents, in addition to being printed on the front of the documents.
-
POCN #2 - 07/12/2016 - David Chambers: Reduced like 3 from 768 to 512 to reflect the actual number of forms received.
-
POCN# 3 6-26-2017
Changed buyer from Jeff Kushaney to Rhonda Gips. And added Line 7 for additional copies. rg
-
POCN# 4 - 8/4/17
Reduced Line 1 by 1656 and Increased Line 4 by 1656 per Division's request. rg
-
POCN# 5 - 9/12/17
Reduced Line 4 by 1656; the increase was made in error. rg
-
POCN # 6 - 12/6/17
Processed in error. No changes to PO.
-
POCN # 7 - 12/7/17
Change Purchaser from Rhonda Gips to Ron Hunter.
Add 164 M for VTR-30-C Titles at the existing contract rate of \$63.92/M. This line item shall be referenced on Line Item Number 8 and is identical to Line Item 4 (See shipping address on line item 8).
Add 1260 M as a separate line item, referenced on Line Item 9 for VTR-30-C Titles at the new rate (price increase) of \$65.06/M. This new price increase is based off a letter from DeLaRue International Limited, as a result in the cost for raw materials dated October 17, 2017. Pursuant to Section 14 of the established contract for paper price adjustments (See shipping address on line item 9).
-
POCN# 8 PAR 3-7-2018
Changed buyer from Ron Hunter to Paula Ramsey
Added lines 10,11 12 for renewal of purchase order for the period of service of 36 months - March 10, 2018 through March 9, 2021. 1st renewal of 2 renewal options.
-
POCN # 9 PAR 8-21-2018
Estimate# 4171591
Adding 100,000 VTR-30-CCO on line# 13 at a higher cost because changes will be needed.
Vendor must follow all of the details on the quote.
-
POCN# 10 PAR 11-13-2018
On line# 12 - Changing the cost for the increase in charges for the special delivery of the paper.
From \$77.18 to \$82.90. That will add \$8,785.92 to the PO.
-
POCN 11, 9/18/2019; REVISED BY DROSAS
CHANGED BUYER FROM PAULA RAMSEY TO DEBRA ROSAS
REDUCED PO LINE 10 QUANTITY FROM 15,120.00 TO 12,600.00
PO TOTAL DECREASED FROM \$2,638,724.92 TO \$2,474,773.72
REASON: FY2019 PO CLEAN-UP
-
POCN 12 - Andrew Ortegon
Added req 9723 for FY 21 funds. New total from \$2,638,724.92 to \$2,762,049.12. Also changed the buyer from Debra Rosas to Andrew Ortegon.
-
POCN #13 - 03/08/2021
Adding funds and extending the PO to 08/31/2021.
Changing the buyer from Andrew Ortegon to Jason Adams
-

Authorized Signature

Jason Adams, MIS, CTCL, CTCO

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TxDmv Contact/Contract Monitor:

Tammy Wooten
tammy.wooten@txdmv.gov
(512) 465-4016

Vendor Contact:

Randy Denbow
randy.denbow@rrd.com

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	VTR-30-C; Texas Certificate of Title	966/16	5600.0000	M	\$57.93000	\$324,408.00	03/16/2015

Estimate (01/09/2015):
3595485

*This line is for the VTR-30-C
that is delivered on a truck by
themselves.

**Minimum order of 1,120,000

Schedule Total \$324,408.00

Contract ID:
0000000716

RegID:
0000000665

Item Total for Line # 1 \$324,408.00

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	VTR-30-C; Texas Certificate of Title	966/16	1120.0000	M	\$56.95000	\$63,784.00	03/16/2015

Estimate (01/20/2015): REV.
3595485 - shipping in one
truck, equipped with a lift
gate, 3 stops

Schedule Total \$63,784.00

Contract ID:
0000000716

RegID:
0000000665

*This line is for the VTR-30-C that is delivered on a truck simultaneously with the VTR-30-CCO (Certified Copy of Texas Certificate of Title)

**For this delivery, truck shall be equipped with a lift gate.

***For this delivery, driver shall make deliveries at the three following locations:

- 1) TxDmv Dallas Regional Service Center, 1925 E. Beltline Road, Suite 100, Carrollton, Texas 75006
- 2) Austin Data Center, 9500 Metric Boulevard, Suite 100, Austin Texas 78758
- 3) Texas Department of Motor Vehicles, 4000 Jackson Avenue, Austin, Texas 78731

****Minimum order of 1,120,000

Item Total for Line # 2 \$63,784.00

Authorized Signature

Lance Adams, MIS, CTCM, CTCO

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	VTR-30-CCO; Certified Copy of Texas Certificate of Title	966/16	512.0000	M	\$72.15000	\$36,940.80	03/16/2015
Estimate (01/20/2015): REV. 3595470 - shipping in one truck, equipped with a lift gate, 3 stops							
						Schedule Total	\$36,940.80
Contract ID: 0000000716				RegID: 0000000665			
*This line is for the VTR-30-CCO that is delivered on a truck simultaneously with the VTR-30-C (Texas Certificate of Title)							
**For this delivery, truck shall be equipped with a lift gate.							
***For this delivery, driver shall make deliveries at the three following locations:							
1) TxDMV Dallas Regional Service Center, 1925 E. Beltline Road, Suite 100, Carrollton, Texas 75006							
2) Austin Data Center, 9500 Metric Boulevard, Suite 100, Austin Texas 78758							
3) Texas Department of Motor Vehicles, 4000 Jackson Avenue, Austin, Texas 78731							
****Minimum order of 512,000							
						Item Total for Line # 3	\$36,940.80

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	VTR-30-C; Texas Certificate of Title	966/16	8376.0000	M	\$63.92000	\$535,393.92	07/19/2016
Term of Service: March 10, 2015 - March 9, 2018							
Estimate (04/19/2016): 3825820							
*This line is for the VTR-30-C that is delivered on a truck by themselves.							
**Minimum order of 1,120,000							
						Schedule Total	\$535,393.92
Contract ID: 0000000716				RegID: 0000003059			
						Item Total for Line # 4	\$535,393.92

Authorized Signature

Lance Adams, MIS, CTM, CTCO

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	VTR-30-C; Texas Certificate of Title Term of Service: March 10, 2015 - March 9, 2018 Estimate (04/22/2016): 3825820REV - shipping in one truck, equipped with a lift gate, 3 stops	966/16	2240.0000	M	\$62.94000	\$140,985.60	07/19/2016
						Schedule Total	\$140,985.60
Contract ID: 0000000716				RegID: 0000003059			
*This line is for the VTR-30-C that is delivered on a truck simultaneously with the VTR-30-CCO (Certified Copy of Texas Certificate of Title)							
**For this delivery, truck shall be equipped with a lift gate.							
***For this delivery, driver shall make deliveries at the three following locations:							
1) TxDMV Dallas Regional Service Center, 1925 E. Beltline Road, Suite 100, Carrollton, Texas 75006							
2) Austin Data Center, 9500 Metric Boulevard, Suite 100, Austin Texas 78758							
3) Texas Department of Motor Vehicles, 4000 Jackson Avenue, Austin, Texas 78731							
****Minimum order of 1,120,000							
						Item Total for Line # 5	\$140,985.60

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	VTR-30-CCO; Certified Copy of Texas Certificate of Title Term of Service: March 10, 2015 - March 9, 2018 Estimate (05/03/2016): 3825825REV - shipping in one truck, equipped with a lift gate, 3 stops	966/16	768.0000	M	\$75.68000	\$58,122.24	07/19/2016
						Schedule Total	\$58,122.24
Contract ID: 0000000716				RegID: 0000003059			
*This line is for the VTR-30-CCO that is delivered on a truck simultaneously with the VTR-30-C (Texas Certificate of Title)							
**For this delivery, truck shall be equipped with a lift gate.							
***For this delivery, driver shall make deliveries at the three following locations:							
1) TxDMV Dallas Regional Service Center, 1925 E. Beltline Road, Suite 100, Carrollton, Texas 75006							
2) Austin Data Center, 9500 Metric Boulevard, Suite 100, Austin Texas 78758							
3) Texas Department of Motor Vehicles, 4000 Jackson Avenue, Austin, Texas 78731							
****Minimum order of 512,000							
						Item Total for Line # 6	\$58,122.24

Authorized Signature

Laura Adams, MIS, CTCL, CTCO

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Certified Copy of Original Title (CCOs)	966/16	256.0000	M	\$75.68000	\$19,374.08	07/14/2017
						Schedule Total	\$19,374.08
Contract ID: 0000000716				ReqID: 0000004864			
						Item Total for Line # 7	\$19,374.08

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
8-1	VTR-30-C; Texas Certificate of Title Term of Service: March 10, 2015 - March 9, 2018 Estimate (04/19/2016): 3825820 *This line is for the VTR-30-C that is ordered and delivered separate. **Minimum order of 1,120,000	966/16	164.0000	M	\$63.92000	\$10,482.88	12/06/2017
						Schedule Total	\$10,482.88
Contract ID: 0000000716				ReqID: 0000005468			
Shipping Address: Austin Data Center 9500 Metric Blvd., Suite 100 Austin, TX 78758.						Item Total for Line # 8	\$10,482.88

Authorized Signature

Lance Adams, MIS, CTCM, CTCO

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	VTR-30-C; Texas Certificate of Title Term of Service: March 10, 2015 - March 9, 2018 Estimate (12/06/2017): 4080043 (Price Increase) *This line is for the VTR-30-C that is ordered and delivered separate. **Minimum order of 1,120,000	966/16	1260.0000	M	\$65.06000	\$81,975.60	12/06/2017
						Schedule Total	\$81,975.60
Contract ID: 0000000716				ReqID: 0000005468			
Shipping Address: Austin Data Center 9500 Metric Blvd., Suite 100 Austin, TX 78758.							
						Item Total for Line # 9	\$81,975.60

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
10-1	VTR-30-C Titles Delivered Alone.March 10, 2018 through AUGUST 31, 2020	966/16	12600.0000	M	\$65.06000	\$819,756.00	03/10/2018
						Schedule Total	\$819,756.00
Contract ID: 0000000716				ReqID: 0000005800			
This pricing is based on the VTR-30-C ordered separately from the VTR-30-CCO.							
						Item Total for Line # 10	\$819,756.00

Authorized Signature

Lance Adams, MIS, CTCM, CTCO

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Line-Sch: 11-1	Line Description: VTR-30-C Delivered with CCOs March 10, 2018 through AUGUST 31, 2020	Class/Item: 966/16	Quantity: 3780.0000	UOM: M	Unit Price: \$64.19000	Extended Amt: \$242,638.20	Due Date: 03/10/2018
						Schedule Total	\$242,638.20
Contract ID: 0000000716				ReqID: 0000005800			
This pricing is based on both the VTR-30-C and VTR-30-CCO being ordered and shipped at the same time on the same truck, equipped with a lift gate, special inside delivery, for 2 stops, resealed after the first stop.							
						Item Total for Line # 11	\$242,638.20

Line-Sch: 12-1	Line Description: VTR-30-CCO Certified Copy of Title March 10, 2018 through AUGUST 31, 2020	Class/Item: 966/16	Quantity: 1536.0000	UOM: M	Unit Price: \$82.90000	Extended Amt: \$127,334.40	Due Date: 03/10/2018
						Schedule Total	\$127,334.40
Contract ID: 0000000716				ReqID: 0000005800			
This pricing is based on both the VTR-30-C and VTR-30-CCO being ordered and shipped at the same time on the same truck, equipped with a lift gate, special inside delivery, for 2 stops, resealed after the first stop.							
						Item Total for Line # 12	\$127,334.40

Line-Sch: 13-1	Line Description: VTR-30-CCO; Certified Copy of Texas Certificate of Title. March 10, 2018 through AUGUST 31, 2020. Estimate# 4711591	Class/Item: 966/16	Quantity: 100.0000	UOM: M	Unit Price: \$135.78000	Extended Amt: \$13,578.00	Due Date: 09/24/2018
						Schedule Total	\$13,578.00
Contract ID: 0000000716				ReqID: 0000006799			
Due to a legislative change on CCOs effective 1/1/19, a smaller than usual order of 100,000 is needed at this time. A standard CCO order is 512,000. The smaller quantity was quoted a higher unit price.							
						Item Total for Line # 13	\$13,578.00

Authorized Signature

Lance Adams, MIS, CTCM, CTCO

03/08/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
14-1	VTR-30-C Title Forms Delivered Alone	966/16	2520.0000	M	\$65.06000	\$163,951.20	10/14/2020
						Schedule Total	\$163,951.20
Contract ID: 0000000716				ReqID: 0000009723			
2018-11-13_PO_716_POCN__10_RR_Donnelley.pdf							
Purchase Order #716 attached; Term September 1, 2020 through March 9, 2021; This purchase requisition will establish FY 2021 funding that is required in order for TxDMV to continue the printing and delivery of Texas Certificate of Title (VTR-30-C), and Certified Copy of Texas Certificate of Title (VTR-30-CCO) forms. This will allow TxDMV to continue and be able to provide certificates of vehicle ownership to vehicle owners as required in compliance with the Certificate of Title Act (Texas Transportation Code title 7, Subtitle A, Chapter 501).							
						Item Total for Line # 14	\$163,951.20

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
15-1	VTR-30-C Forms Delivered with VTR-30-CCO Forms	966/16	1260.0000	M	\$64.19000	\$80,879.40	10/14/2020
						Schedule Total	\$80,879.40
Contract ID: 0000000716				ReqID: 0000009723			
Purchase Order #716 attached; Term September 1, 2020 through March 9, 2021; This purchase requisition will establish FY 2021 funding that is required in order for TxDMV to continue the printing and delivery of Texas Certificate of Title (VTR-30-C), and Certified Copy of Texas Certificate of Title (VTR-30-CCO) forms. This will allow TxDMV to continue and be able to provide certificates of vehicle ownership to vehicle owners as required in compliance with the Certificate of Title Act (Texas Transportation Code title 7, Subtitle A, Chapter 501).							
						Item Total for Line # 15	\$80,879.40

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
16-1	VTR-30-CCO Certified Copy of Title Forms	966/16	512.0000	M	\$82.90000	\$42,444.80	10/14/2020
						Schedule Total	\$42,444.80
Contract ID: 0000000716				ReqID: 0000009723			
Purchase Order #716 attached; Term September 1, 2020 through March 9, 2021; This purchase requisition will establish FY 2021 funding that is required in order for TxDMV to continue the printing and delivery of Texas Certificate of Title (VTR-30-C), and Certified Copy of Texas Certificate of Title (VTR-30-CCO) forms. This will allow TxDMV to continue and be able to provide certificates of vehicle ownership to vehicle owners as required in compliance with the Certificate of Title Act (Texas Transportation Code title 7, Subtitle A, Chapter 501).							
						Item Total for Line # 16	\$42,444.80

Authorized Signature

Laura Adams, MS, CTCM, CTCO

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Line-Sch: 17-1	Line Description: Texas Certificate of Title forms (Form 30-C) - 03/09/2021 to 08/31/2021	Class/Item: 966/16	Quantity: 2520.0000	UOM: M	Unit Price: \$67.00000	Extended Amt: \$168,840.00	Due Date: 03/08/2021
Schedule Total							\$168,840.00
Contract ID: 0000000716				ReqID: 0000010196			
<p>Purchase Order #716: Executed Need Assessment and RR Donnelley quote attached; Term March 10, 2021 through August 31, 2021; This purchase requisition will establish FY 2021 funding that is required in order for TxDMV to continue the printing and delivery of Texas Certificate of Title forms (Form 30-C). This will allow TxDMV to continue and be able to provide certificates of vehicle ownership to vehicle owners as required in compliance with the Certificate of Title Act (Texas Transportation Code title 7, Subtitle A, Chapter 501). Board approval is not required.</p> <p>RR_Donnelley_Form_30-C_Delivered_Alone_Quote_.docx.pdf</p>							
Item Total for Line # 17							\$168,840.00

Total PO Amount \$2,930,889.12

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Lance Adams, MIS, CTCM, CTCO

03/08/2021