

**AGENDA  
BOARD MEETING  
TEXAS DEPARTMENT OF MOTOR VEHICLES  
OPEN MEETING VIA  
TELEPHONE CONFERENCE CALL\*  
PURSUANT TO GOVERNOR'S MARCH 16, 2020, TEMPORARY SUSPENSION OF  
CERTAIN OPEN MEETING PROVISIONS\*\*  
THURSDAY, APRIL 2, 2020  
8:00 A.M.**

**THIS MEETING WILL BE HELD REMOTELY VIA TELEPHONE CONFERENCE CALL\***

Instructions for accessing the meeting via Webex:

<https://txdmv.webex.com/txdmv/j.php?MTID=m23b961d05fb47a93942a7e21e0ae39c5>

Phone number for accessing the meeting via phone:

United States Toll Free: 1-(844)-740-1264

Event number/Access code: 800 407 428

You are solely responsible for your system and the installation and use of Webex software.

Link to April 2, 2020, TxDMV Board Meeting Documents: <https://www.txdmv.gov/about-us/txdmv-board-meetings>

\*The public can listen to the meeting via the Webex link or the toll-free number listed above. If you have any technical questions about accessing the meeting, please send an email to [Board.Tech.Help@txdmv.gov](mailto:Board.Tech.Help@txdmv.gov).

\*\*Action by Governor Greg Abbott pursuant to Texas Government Code Section 418.016

<https://gov.texas.gov/news/post/governor-abbott-allows-virtual-and-telephonic-open-meetings-to-maintain-government-transparency>

All agenda items are subject to possible discussion, questions, consideration, and action by the Board of the Texas Department of Motor Vehicles (Board). Agenda item numbers are assigned for ease of reference only and do not necessarily reflect the order of their consideration by the Board. Presentations may be made by the identified staff or Board member or other staff as needed. The Board reserves the right to discuss any items in executive session where authorized by the Open Meetings Act.

**1. Roll Call and Establishment of Quorum**

**2. Pledges of Allegiance - U.S. and Texas**

3. **Chair's Reports** - Chairman Treviño
4. **Executive Director's Reports** - Whitney Brewster
  - A. Update on Driver Licensing Study
  - B. COVID-19 Disaster Relief Response
  - C. TxDMV Organizational Structure Update

**RULES - INFORMAL**

5. **Chapter 215, Motor Vehicle Distribution** - Tracey Beaver  
**Amendments, §215.22 and §215.55**  
**New, §§215.59 - 215.62**  
(Relating to SB 604, new Occupations Code §2301.709(d), contested cases; and a petition for rulemaking)

**RULES - PROPOSALS**

6. **Chapter 217, Vehicle Titles and Registration** - Jeremiah Kuntz  
**Amendments, §217.144**  
(Relating to SB 604, new Transportation Code Chapter 1006, rename Automobile Burglary Theft Prevention Authority to Motor Vehicle Crime Prevention Authority)
7. **Chapter 217, Vehicle Titles and Registration** - Jeremiah Kuntz  
**Amendments, §217.11**  
(Relating to rescission, cancellation or revocation by affidavit)
8. **Chapter 217, Vehicle Titles and Registration** - Jeremiah Kuntz  
**New, §§217.58-217.64**  
**Amendments, §§217.22, 217.27, 217.32, 217.38, 217.41, and 217.55**  
(Relating to SB 604, new Transportation Code §§504.151 - 504.157, digital license plates)
9. **Chapter 217, Vehicle Titles and Registration** - Jeremiah Kuntz  
**Amendments, §217.182**  
(Relating to HB 1548, new Transportation Code §551A.052, Registration; license plates; incorporate legislation to add a new transaction type)

**RULES - ADOPTION**

10. **Chapter 217, Vehicle Titles and Registration** - Jeremiah Kuntz  
**Amendments, §217.3 and §§217.141-217.143**  
**New Subchapter L, §§217.401-217.407**  
(Relating to:  
-HB 1755, title and registration for assembled vehicles;  
-HB 3171, motor driven cycles; and  
-Transportation Code, §501.036 and §501.037, farm trailers, farm semitrailers, trailers, semitrailers, and house trailers.)  
(Proposal Published December 20, 2019 - 44 Tex. Reg. 7866)  
(Review by the Office of the Governor, Regulatory Compliance Division;

*submission 12/20/19; comment period closed February 3, 2020)*

### **BRIEFING AND ACTION ITEMS**

#### **11. Specialty Plate Designs - Jeremiah Kuntz**

- A. Auburn University - Redesign proposed by My Plates under Transportation Code, §504.851
- B. Florida State University - Redesign proposed by My Plates under Transportation Code, §504.851
- C. Dallas Cowboys - Redesign proposed by My Plates under Transportation Code, §504.614

#### **12. Finance and Audit**

- A. Delegation of Authority to the Executive Director for the Execution of the Co-Source Internal Audit Services Contract - Sandra Menjivar-Suddeath
- B. Board Approval of Capital Spending Authority for the 2019 Innovative Technology Deployment (ITD) Grant Awarded by the Federal Motor Carrier Safety Administration (FMCSA) - Linda M. Flores and Jimmy Archer
- C. Delegation of Authority to the Executive Director for the Execution of the Fort Worth and Waco Regional Service Center Commercial Property Lease Renewals - Linda M. Flores and Ann Pierce

#### **13. Appointment of Delegee for Personnel Matters Regarding a Direct Report to the Board - Chairman Treviño**

Appointment of a delegee regarding the appointment, employment, evaluation, reassignment, duties, discipline, and dismissal of a direct report to the board

### **EXECUTIVE SESSION**

#### **14. The Board may enter into closed session under one or more of the following provisions of the Texas Open Meetings Act, Government Code, Chapter 551: Section 551.071 - Consultation with and advice from legal counsel regarding:**

- pending or contemplated litigation, or a settlement offer;
- a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Government Code, Chapter 551; or
- any item on this agenda.

#### **Section 551.074 - Personnel matters.**

- Discussion relating to the appointment, employment, evaluation, reassignment, duties, discipline, and dismissal of personnel.
- Discussion relating to TxDMV dispute resolution process and recent EEOC complaints and internal Civil Rights Office complaints.

#### **Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting.**

- the deployment, or specific occasions for implementation, of security personnel or devices; or

- a security audit.

**Section 551.089** - Deliberation Regarding Security Devices or Security Audits  
Closed Meeting.

- security assessments or deployments relating to information resources technology;
- network security information as described by Section 2059.055(b); or
- the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

**15. Action Items from Executive Session**

**16. Public Comment**

**17. Adjournment**

The Board will allow an open comment period to receive public comment on any agenda item or other matter that is under the jurisdiction of the Board. No action will be taken on matters that are not part of the agenda for the meeting. For subjects that are not otherwise part of the agenda for the meeting, Board members may respond in accordance with Government Code, Section 551.042 and consider the feasibility of placing the matter on the agenda for a future meeting.

If you want to comment on any agenda item (including an open comment under Item #16), you must send an email to [GCO\\_General@txdmv.gov](mailto:GCO_General@txdmv.gov) with one of the following prior to the agenda item being taken up by the Board:

1. a completed registration form (available on the TxDMV webpage for the Board and other public meetings: <https://www.txdmv.gov/about-us/txdmv-board-meetings>); or
2. the following information:
  - a. the agenda item you wish to comment on;
  - b. your name and address, including your city, state, and zip code;  
and
  - c. who you are representing.

You must wait for the chairman to call on you before you verbally make your comment via the link or the toll-free number listed above. Each speaker will be limited to three minutes, and time allotted to one speaker may not be reassigned to another speaker.

Agenda items may be presented by the named presenters or other TxDMV staff.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify the department as far in advance as possible, but no less than two days in advance, so that appropriate arrangements can be made. Contact David Richards by telephone at (512) 465-1423.

I certify that I have reviewed this document and that it conforms to all applicable Texas Register filing requirements.

CERTIFYING OFFICIAL: Tracey Beaver, General Counsel, (512) 465-5665.